



**Associated Students of Santa Monica College**  
**A.S. Finance Committee Regular Meeting**  
 November 15, 2017, 11:15 A.M., Cayton Center Conference Room  
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405  
 Associated Student Phone Number: (310) 434-4250

**MINUTES**

**I. Call to Order 11.15am**

**II. Roll Call**

<b>P</b>	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
<b>P</b>	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Heskell-Non Voting
<b>P</b>	<b>Director Sustainability:</b> Alexa Hernandez	
<b>L</b>	<b>ICC Vice Chair:</b> Melisa Akkaya	
<b>P</b>	<b>Associate Dean:</b> Nancy Grass	
<b>P</b>	<b>Director of Auxiliary:</b> David Dever	

- ICC Vice-Chair arrived late at 11.20am.

**III. Public Comments (2 Minutes Per Speaker)**

**IV. Approval of Minutes – 11/08/17**

- Associate Dean moved to approve minutes. Seconded.

**V. Consent Action Items (under \$1000)**

**5.1** Approval for Phi Theta Kappa Honor Society for PTK Induction on ~~January 12, 2017~~ December 1<sup>st</sup>, 2017 (Ian Erskine – cost \$745.05 Requesting \$540.00 ICC Allotment, \$219.50 Special Account, \$759.50 Total)

- **ICC Vice-Chair moved to approve. Seconded.**
- **Associate Dean moved to amend the date from January 12<sup>th</sup> to December 1<sup>st</sup>. Seconded.**
- **Pending location\*\*\*.**

<b>A</b>	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
<b>A</b>	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Heskell-Non Voting
<b>A</b>	<b>Director Sustainability:</b> Alexa Hernandez	
<b>A</b>	<b>ICC Vice Chair:</b> Melisa Akkaya	
<b>A</b>	<b>Associate Dean:</b> Nancy Grass	
<b>A</b>	<b>Director of Auxiliary:</b> David Dever	

- **With a unanimous vote, the item has been approved (PENDING LOCATION\*\*\*).**

**5.2** Approval for De-Stress Day for paper plates, and Pizza on November 27,2017 (Laura Kawas – cost ~~\$270.24~~ Requesting \$270.24 Student Success Account)

- **President moved to approve. Seconded.**
- **President moved to amend the price of the paper plate to \$255.79. Seconded.**



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- **No objections.**

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A	<b>Director Sustainability:</b> Alexa Hernandez	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
A	<b>Director of Auxiliary:</b> David Dever	

- **With a unanimous vote, the item has been approved (PENDING ALL THE PERMITS\*\*\*)**

**5.3** Approval for SMC Film Club for Pizza, Hot Dogs on December 1, 2017 (Sean Thomson – cost \$135.76 Requesting \$135.76 ICC Allotment)

- **President moved to approve. Seconded.**

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
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A	<b>Director Sustainability:</b> Alexa Hernandez	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
A	<b>Director of Auxiliary:</b> David Dever	

- **With a unanimous vote, the item has been approved.**
- **Associate Dean moved to delete 5.5 and move 5.11 to the top. Seconded.**

**5.11** Approval for Adelante Club for Food and Delivery on November 28, 2017 (Alexander De Leon – cost \$400.00 Requesting \$87.50-\$277.50 ICC Allotment, \$87.50 \$61.25 Special Account, \$225.00 \$61.25 AS Activities, \$400.00 Total)

- **ICC Vice Chair moved to approve. Seconded.**
- **President moved to amend the amount of \$87.50 to \$277.50 for the ICC Allotment. Seconded.**
- **President moved to amend the amount of \$87.50 for Special Account to \$61.25. Seconded.**
- **President moved to amend the amount of \$225.00 for AS funding to \$61.25 to AS activities.**

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A	<b>Director Sustainability:</b> Alexa Hernandez	



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A	ICC Vice Chair: Melisa Akkaya		
A	Associate Dean: Nancy Grass		
A	Director of Auxiliary: David Dever		

- **With a unanimous vote, the item has been approved.**

**5.4** Approval for PSI Beta for Visa Gift Cards (Griffin Mittleman – cost \$400.00 Requesting \$400.00 ICC Allotment)

- **President moved to approve. Seconded.**
- AS funds cannot be used to purchase gift cards.
- It is against the law to use taxpayer’s money to buy gift cards.

N	Director Budget Management: Charlene Alex Boyd		Secretary: Ryan Ang-Non Voting
N	President: Jennifer Chen		Interested Party: Mitch Heskell-Non Voting
N	Director Sustainability: Alexa Hernandez		
N	ICC Vice Chair: Melisa Akkaya		
N	Associate Dean: Nancy Grass		
N	Director of Auxiliary: David Dever		

- **With a unanimous nay vote, but the proposal has failed.**
- **ICC Vice-Chair moved to change 5.9 to the top. Seconded.**

**5.9** Approval for Students Supporting Israel for Popcorn, Chips on November 28, 2017 (Justin Feldman – cost \$100.00 Requesting \$50.00 ICC Allotment, \$50.00 Special Account, \$100.00 Total)

- **Director of Sustainability moved to approve. Seconded.**
- Health Permit is needed.
- Waiting for evidence of screening rights.

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A	President: Jennifer Chen		Interested Party: Mitch Heskell-Non Voting
A	Director Sustainability: Alexa Hernandez		
A	ICC Vice Chair: Melisa Akkaya		
A	Associate Dean: Nancy Grass		
A	Director of Auxiliary: David Dever		

- **With a unanimous vote, the item has been approved (PENDING ABOVE CONDITIONS\*\*\*).**



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~~5.5 Approval for Adelante Club for Latino Culture Festival on November 30, 2017 (Edgar Hernandez – cost \$190.00 Requesting \$190.00 ICC Allotment)~~

5.6 Approval for Admitted Students Day for Granola Bar Box, Water Bottles (Stuart Ortiz –cost \$630.00 Requesting \$630.00 Student Success)

- **Director of Auxiliary moved to approve. Seconded.**
- **Associate Dean moved to amend to more sustainable drink solutions. Seconded.**

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A	<b>Director Sustainability:</b> Alexa Hernandez	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
A	<b>Director of Auxiliary:</b> David Dever	

- **With the unanimous vote, the amendment has been approved.**

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
N	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Heskell-Non Voting
Ab	<b>Director Sustainability:</b> Alexa Hernandez	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
A	<b>Director of Auxiliary:</b> David Dever	

- **With a majority vote, the item has been approved.**

5.7 Approval for Natural History Club for T-Shirts (Jennifer Recendez – cost \$272.50 Requesting \$272.50 ICC Allotment)

- **Director of Auxiliary moved to approve. Seconded.**
- Mistake made by the AS; need quote.

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A	<b>Director Sustainability:</b> Alexa Hernandez	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
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- **With a unanimous vote, the item is approved.**

5.8 Approval for Gax Club for Pizza and Drinks on December 1, 2017 (Andres Borges – cost



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\$127.95 Requesting \$127.95 ICC Allotment)

- **President moved to approve. Seconded.**
- Must use AS recyclable cups.

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A	<b>Director Sustainability:</b> Alexa Hernandez	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
A	<b>Director of Auxiliary:</b> David Dever	

- **With a unanimous vote, the item has been approved.**

**5.10** Approval for Final exam week support on December 11, 2017 (John Quevedo – cost \$459.00 Requesting \$459.00 Student Success)

- **ICC Vice-Chair moved to approve. Seconded.**
- Health permit needed.
- Michele helping to get venue permit.
- Promote BYO cup.
- Mitch is proxy for David (point of personal privilege).
- Melisa will check into dogs too.

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- **With a unanimous vote, the item has been approved.**

**5.12** Approval for Plastic Free SMC for field trip on December 1,2017 (Bronwyn Hancock – Total cost \$500, Requesting \$270 ICC Allotment Account, \$100 Student Contributions ~~\$230~~ \$130 Special Account)

- **President moved to approve. Seconded.**
- Looking into risk management approval for kayaking.
- President moved to amend to \$270 ICC Allotment, \$100 Student Contributions and \$130 A.S. Special Projects. Seconded.



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• **Roll Call on Amendment:**

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
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A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
A	<b>Director of Auxiliary:</b> David Dever	

• **With a unanimous vote, the amendment has been approved.**

• **Vote on main motion:**

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
A	<b>President:</b> Jennifer Chen	<b>Interested Party:</b> Mitch Heskell-Non Voting
A	<b>Director Sustainability:</b> Alexa Hernandez	
A	<b>ICC Vice Chair:</b> Melisa Akkaya	
A	<b>Associate Dean:</b> Nancy Grass	
A	<b>Director of Auxiliary:</b> David Dever	

• **With a unanimous vote, the item has been approved (PENDING RISK MANAGEMENT\*\*\*)**

**VI. Major Action Items (over \$1000)**

**6.1** Approval for Scandinavian Club for Bus trip, Tour Guides, and Chips on December 2, 2017 (Kristian Wannemo – cost \$1,246.00 Requesting \$582.65 ICC Allotment, \$470.00 Student Contribution \$194.00 AS Funding, \$1,246.00 Total)

• **President moved to approve. Seconded.**

• Reduce \$10 to \$5 per 47 Students.

• New Structure:

- Total: \$1480.98.
- Student Contribution: \$235.00
- Special Project: \$663.33
- ICC: \$582.65

• President moved to amend. Seconded.

• **Amendment vote:**

A	<b>Director Budget Management:</b> Charlene Alex Boyd	<b>Secretary:</b> Ryan Ang-Non Voting
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A	Associate Dean: Nancy Grass		
A	Director of Auxiliary: David Dever		

- **With a majority vote, the amendment has been passed.**
- **Main vote:**

A	Director Budget Management: Charlene Alex Boyd		Secretary: Ryan Ang-Non Voting
A	President: Jennifer Chen		Interested Party: Mitch Heskell-Non Voting
N	Director Sustainability: Alexa Hernandez		
A	ICC Vice Chair: Melisa Akkaya		
A	Associate Dean: Nancy Grass		
A	Director of Auxiliary: David Dever		

- **With a majority vote, the item has been approved.**

**6.2** Approval for Director of Instructional Support for current office Xerox multifunction machine Lease and office 2017-2018 (Jialing Li – cost \$12,660.00 Requesting \$12,660.00 Office)

- **ICC Vice-Chair moved to approve. Seconded.**

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A	Director Sustainability: Alexa Hernandez		
A	ICC Vice Chair: Melisa Akkaya		
A	Associate Dean: Nancy Grass		
A	Director of Auxiliary: David Dever		

- **With a unanimous vote, the item has been approved.**

**VII. Other Action Items**

**VIII. Discussion Items (10 Minutes Per Item)**

**IX. Director & Committee Reports (2 Minutes Each)**

**10.1 Alex Boyd, Director of Budget Management**

**X. Advisor Reports**

**12.1 David Dever, Director of Auxiliary**

**12.2 Nancy Grass, Associate Dean/Advisor**



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**XI. Adjournment**

- **President moved to adjourn. Seconded.**
- **Meeting adjourned at 12.58.**



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