



Associated Students of Santa Monica College
 A.S. Board of Directors Regular Meeting
 9th October 2017, 3:00 P.M., Cayton Center Lounge
 Santa Monica College, 1900 Pico Blvd, Santa Monica, CA, 90405
 Associated Student Phone Number: (310) 434-4250
MINUTES

I. Call to Order 3.00pm

II. Roll Call

P	President: Jennifer Chen	Ab	Director Student Assistance: Ana Laura Paiva
P	Vice-President: Edgar Gonzalez	P	Director Instructional Support: Jialing Li
P	Director Budget Management: Charlene Alex Boyd	P	Director Publicity: Stephanie Hernandez
P	Secretary: Ryan Ang	P	Director Sustainability: Alexa Hernandez
P	Director Activities: Saori Gurung	P	Student Trustee: Chase Matthews
P	Director Outreach: Max Gong	P	ICC Chair: Kyana Shajari
P	Director Community Relations: Maggie Lo	P	ICC Vice Chair: Melisa Akkaya
L	Director Student Advocacy: Santiago Guerrero	P	ICC Communications Officer: Maritza Lopez
P	Associate Dean: Nancy Grass	P	Counselor/Advisor: Benny Blaydes

III. Public Comments (3 Minutes Per Speaker)

- Maritza Lopez – Adelante Club is fundraising for people who are affected by the earthquake in Mexico and Puerto Rico. Casablanca is donating food to sell on Oct. 16th.
- Edgar Gonzalez – Happy Indigenous Day

IV. Guest Speakers

- Lisa Winter and Rebecca Weiland, **Title IX Training Recruitment**
- Guest Speaker is not here.
- Director of Sustainability moved to postpone the Guest Speaker section to 3.30pm. Seconded. Without objection the item is moved to 3:30 pm.
- Debra – coming in of Lisa Winter and Rebecca Weiland.
 - Sexual Harassment training is rolled out in Counseling 20 classes.
 - Look at sexual harassment as a whole on campus.
 - Planning to roll it out for more classes.
 - If any of the board is interested in doing something like this –helping in training– please contact the Title IX representative.
 - Rolling out an online platform too.

V. Approval of Minutes – 2nd October 2017

- ICC Vice-Chair moved to approve the minutes. Seconded.
- No objections. Minutes have been approved.

* **The Board reserves the right to modify the order of the business at anytime during the meeting.**
 Contact: Associate Dean of Student Life, Dr. Nancy Grass, grass_nancy@smc.edu; 310-434-8782
 Key: P = Present; Ab = Absent; L = Late; A = Aye; N = Nay; B = Abstain





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VI. Consent Action Items (under \$1000) (3 Minutes Each)

6.1 Approval for Gavel and engraving (Jennifer Chen – cost \$71.66 Requesting \$71.66 Director’s Account).

- **ICC Communications moved to approve item 6.1. Seconded.**

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- **With a unanimous vote, item 6.1 is passed.**
- **ICC Communications Officer moved to approve items 6.2, 6.3 and 6.4. Seconded.**

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6.2 Approval for the Chem Club to buy club t-shirts (Aaron Gaynes - cost \$398.39 Requesting \$400.00 ICC Allotment)

6.3 Approval for the Art Club to purchase silk screens, tote bags, and pizza (Alexandria Risby - cost \$399.22 Requesting \$399.22 ICC Allotment)

6.4 Approval for A.S. to purchase Director Polo Shirts (Jennifer Chen-cost 961.40. Requesting \$961.40 Directors Account)

- **With a unanimous vote, items 6.2, 6.3 and 6.4 are approved.**

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VII. Major Action Items (over \$1000) (5 Minutes Each)

7.1 Approval for the Cheer Club to buy a new Mascot costume (Blanca Ramos - cost \$1,323.50 Requesting \$1,323.50 Special Projects)

- **ICC Vice-Chair moved to approve. Seconded.**
- Mascot would be stored in the alumni office.
- No inventory form was turn, but it needs to turned in as soon as possible.

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- **With a unanimous vote, item 7.1 has been approved.**

7.2 Approval for the Associated Students, Sustainability Week, to purchase reusable straws, yoga blankets, van rental, garden seed bombs, salad demo (Alexa Benavente- cost \$5479.38 Requesting \$5479.38 Sustainability)

- **ICC Vice-Chair moved to approve. Seconded.**
- From October 16th until the 20th.

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- **With a unanimous vote, item 7.2 has been approved.**

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VIII. Other Action Items (NONE)

IX. Discussion Items (10 Minutes Per Item)

9.1 International Day Preparation – Community Relations

- For cultural exchanges, and creating awareness.
- Invited a student this year for a DJ instead of hiring one.
- Would like to extend the timing from 10.30am to 1pm; would also have to talk to international education center about the issue.
- Give a hundred dollars for every country representative to purchase snacks for students.
- Director is still working on writing emails to the various country representatives.
- Great platform for engaging students.
- For each country, Maggie would like to have 2 representatives.
- From the 14th to the 17th of November.
- Is there a deadline to sign up for international day?
- International Education Week is something that occurs every week.

X. Director & Committee Reports

10.1 President's Report

- Trial by Jury: The case of deportation – film funded by the AS and will be screened at the Broad.
- Club Row Packet tutorial video uploaded.
- Directors' Interview Video.
- CCSAA Conference coming up this Friday – leave at 2.25pm from LAX on Friday. Meeting at 12:30 pm (no later than 1pm) at LAX. No checked baggage. Only carry-on.
 - Each Director is given \$30 per diem.
 - Polo shirt is being ordered.
 - Sizing is necessary.
- Polo Shirt.

10.2 Director of Community Relations

- Global Citizenship Meeting.
- International Week – SMC World Cup; Invite students for soccer competition.
- Various events, of which one is held in October 19th.
- Study Abroad Program to South Africa.
- Finding your Voice talk: November 16th. Award winning poet.

10.3 Director of Budget Management

- 2 Proposals were missing last week. If you look in proposal folders put everything back the way you found it. .

10.4 Director of Student Advocacy

- We should dress professionally.

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XI. Student Trustee Report

- Trustee meeting this past week on Tues. Next one will be on November 7th – same place, same time.
- Met with department chair of the math department. Going to pilot a super Saturday conference for math perhaps. 3 topics will be focused on. Date picked will be November 3rd on Friday.

XII. Advisor Reports

12.1 Benny Blaydes, Counselor/Advisor

- Excited for CCCSAA Leadership conference this week.
- College Fair is tomorrow.
- Do not put too much focus on majors when applying for schools.

12.2 Nancy Grass, Associate Dean/Advisor

- Dale Ride Internship – application is now open.
 - Every year SMC send between 4-6 students to Washington DC.
 - Program has been running about 27 years.
- Proposal folders:
 - Only people that are allowed to remove them are the Budget Director and the President.
 - When looking at proposals, stay at proposal table and leave them in the folder, then replace folder when done.
- Requisition Forms Tutorial
 - Recipient of Check cannot be the same as person signing requisition.
 - Original receipts are required.
- Freedom of speech on the campus is critically important
 - SMC is an open campus.
 - We are in charge of making sure that people are allowed to express themselves.
 - Permits are needed if groups intend on setting up tables or other stationary items.
- Refrigerator needs to be clean. Remove items at end of every week.
- CCCSAA this weekend: AS, AS Polo and SMC.
 - 12.30pm is a better time to be there.

XIII. Adjournment

- **ICC-Chair moved to adjourn. Seconded.**
- **Meeting adjourned at 4.05pm.**

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