

Associated Students of Santa Monica College  
A.S Finance Committee – Special Meeting  
September 24<sup>th</sup>, 2014 1:00 PM  
Cayton Center, Room #206  
MINUTES



The Finance Committee adheres to the **Fiscal Policy** in its decision making process.

The **Fiscal Policy**, meeting agendas, and minutes may be viewed at the Associated Students Office, or online at [www.smc.edu/StudentServices/Associated Students/Pages/FORMS-DOCUMENTS.aspx](http://www.smc.edu/StudentServices/Associated%20Students/Pages/FORMS-DOCUMENTS.aspx)

**I. Call to Order 1:03**

**II. Roll Call**

1. Director of Budget Management – Hasun Khan P
2. AS President – Ali Khan P
3. Inter-Club Council Vice Chair – Courtney King P
4. Director of Sustainability – Andrea Gonzalez P
5. Associate Dean of Student Life – Sonali Bridges P
6. Director of Auxiliary Services – George Prather P

**III. Approval of Agenda**

*Without objections the Agenda was approved.*

**IV. Approval of Minutes from September 17<sup>th</sup>, 2014**

*Motion to add a header to the minutes template beginning with the minutes from September 17<sup>th</sup> by Associated Dean Bridges, Seconded by Director of Auxiliary Services*  
*Without objections the minutes were approved.*

*Motion to reconsider the decision of the chair by President Khan, Seconded by ICCVC King.*

*The President requested what changes were being made in accordance with Dean Bridges' motion. The motion was clarified to include changes in typos and the inclusion of a header which would state the date, time, and location of the meeting.*

*Without objections the minutes were approved.*

**IV. Public Comments (2 minutes per person)**

*None.*

*President Khan requested why the postponed discussion item was not brought to the top of the agenda. The Director of Budget Management clarified it was done according to the categorical importance rather than postponed items because the item was not postponed to the next meeting with a request that it be heard first.*

**V. Action Items**

1. Approval of funding for CCCSAA Leadership Retreat. Includes registration for 16 directors and two advisors, membership for two advisors, 10 hotel rooms for two nights/three days, per diems, hotel self-parking, SMC bus driver overtime, and emergency funds. (Sonali Bridges, Conferences, \$12,893.80)

*President Khan asked what educational benefit could be garnered from attending CCSAA. A.S. Counselor Benny Blaydes stated that as an advisor's event it brought together all the*

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*community colleges' ASOs in the state to learn through workshops.*

*Motion to Approve Action item 1. by President Khan, Seconded by ICCVC King*

AS President – Y	Associate Dean – Y
ICC VC – Y	Director of Aux. Services – Y
Director of Sust. Y	

2. Approval of funding for Chabad club to put on a Sukkah party. Includes 25 large pizzas and assorted drinks. (Pnina Olkah, ICC Allotment, \$350)

*The Director of Auxiliary Services stated a concern over the necessity of health permits in order to host the event which was clarified by Dean Bridges.*

*The Sukkah party was slated for October 14<sup>th</sup> 2014 in an outdoor area by the science building to follow religious practices. Dean Bridges noted the conflict with the date of the College Fair and stated the event could not be held that day. President Khan questioned why this was an issue if the club was only catering to its 35 members in a closed environment. Dean Bridges rebutted that this was to avoid taking attention and drawing the crowd away from the college fair. President Khan then questioned where in administrative regulations this inquiry was drawn from. Dean Bridges stated it was not according to administrative regulations but instead professional courtesy to those who were hosting the college fair.*

*Motion to Approve Action item 2. by President Khan, Seconded by ICCVC King*

AS President – Y	Associate Dean – Y
ICC VC – Y	Director of Aux. Services – Y
Director of Sust. Y	

*The fiscal expenditures were approved however the event was not approved. The Chabad club were given alternative dates.*

3. Approval of funding for Chabad club to pay for Sukkah rental and assembly. Includes Sukkah rental and set up. (Pnina Olkah, ICC Allotment, \$250)

*The fiscal expenditures were approved however the event was not approved and the Chabad club were given alternative dates.*

*Motion to Approve Action item 3. by President Khan, Seconded by Dean Bridges*

AS President – Y	Associate Dean – Y
ICC VC – Y	Director of Aux. Services – Y
Director of Sust. Y	

4. Approval for the A.S. to buy snacks, drinks, and soap for office use. Includes coffee, tea, snacks, healthy chips, candy, fruit, sugar, creamer, and soap. (Daniel Kolko, Office, \$2,120)

*Student Trustee Kolko presented the yearly expenses for the den's stocking of snacks, drinks, and soap. He noted the estimates were calculated by the A.S. counselor Blaydes. Director of Budget Management Khan suggested all questions regarding estimates and*

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*logistics be posed to Counselor Blaydes.*

*Motion to Approve Action item 4. by President Khan, Seconded by ICCVC King*

AS President – Y	Associate Dean – Y
ICC VC – Y	Director of Aux. Services – N
Director of Sust. Y	

5. Approval of funding for The Corsair Newspaper. Includes 2 advertisements in the paper. (Alci Rengifo,

*The A.S. purchased two advertisements in the Corsair Newspaper for publicizing vacancies. The Corsair needed to be reimbursed for their services. Dean Bridges stated retroactive spending was not allowed and instead suggested completing two requisitions.*

*Motion to Postpone Action item 5 indefinitely by ICCVC King, Seconded by President*

*Khan*

AS President – Y	Associate Dean – Y
ICC VC – Y	Director of Aux. Services – A
Director of Sust. Y	

*Motion to Recess for 5 minutes by President Khan, Seconded by ICCVC King*

AS President – Y	Associate Dean – Y
ICC VC – Y	Director of Aux. Services – Y
Director of Sust. Y	

***Meeting resumed at 2:04***

AS President – P	Associate Dean – P
ICC VC – P	Director of Aux. Services – P
Director of Sust. Absent	

6. Approval of funding for the UCLA Rosebowl game. Includes parking, driver overtime, food, and misc. (Benny Blaydes, Special Projects, \$934) *Counselor Blaydes presented the item as only paying for food, parking, and the bus driver. The Director of Auxiliary Services was concerned that the driver would not available due to a car accident. The issue will be resolved outside of the finance meeting.*

*Motion to Approve Action item 6. by President Khan, Seconded by ICCVC King*

AS President – Y	Associate Dean – Y
ICC VC – Y	Director of Aux. Services – A
Director of Sust. Absent	

7. Approval for the student life staff to purchase three scanners for the student life office. Includes three scanners. (Amelia Trejo, Office, \$764.97)

*The Director of Budget Management gave a brief summary to the reason why this item was brought to finance. The three scanners would be for the Student Life office to use. Evidence validating the purchase couldn't be brought forth. The Director of Instructional Support noted he donated a scanner for the Student Life office to use.*

*Motion to Previous Question by Director of Sustainability, Seconded by ICCVC King*

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AS President – N  
ICC VC – N  
Director of Sust. N

Associate Dean – N  
Director of Aux. Services – N

8. Approval for the A.S. Board of Directors to go to the SSCCC Fall General Assembly. Includes registration for 18 people, 10 hotel rooms for 2 nights/3 days, hotel self- parking, SMC bus driver overtime, emergency funds. (Sonali Bridges, Conferences, \$11,968.80)  
*Motion to postpone Action Item 8 by two weeks once Directors have confirmed attendance by Dean Bridges, Seconded by Director of Auxiliary Services*

AS President – Y  
ICC VC – Y  
Director of Sust. Y

Associate Dean – Y  
Director of Aux. Services – Y

**VII. Discussion Items**

1. Budget Update - George Prather  
*Director of Auxiliary Services provided the Director of Budget Management the annual budget update and offered to answer any questions.*
2. Pay Pal Account / Credit Card for AS  
*The committee discussed potential solutions for spending on behalf of clubs and the A.S. The director of budget management offered to contact other campuses to see what other ASOs are doing.*

**VI. Adjournment 2: 24 pm**