

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**December 2, 2013 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
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**I. Call to Order 3:04**

**II. Roll Call**

AS President: Ty Moura	P	<b>LA3:40</b>	
AS Vice President: Alex Vandertol	P	Director of Publicity: Michael Greenberg	P
AS Secretary: Diana Echeverria	P	Director of Outreach: Cassandra Ramirez	A
Director of Student Affairs: Kseniya Lyalina	P	ICC Chair: Jasmine Jafari	P
Director of Sustainability: Halie Willis	P	ICC Vice Chair: Maya Kaitel	L
Director of AcSupp/S.G.: Maryam Allameh	P	ICC Communications Officer: Sarah Yoseph	P
Director of Activities: Matthew Nicholson	P 4:45	Student Trustee: Jesse Ramirez	P
Director of Inst. & Tech. Support: Cyrus Hosseini	P	Dean of Student Life: Deyna Hearn	P
Director of Budget Management: Inayat Issa	P	Counselor/Student Advisor: Benny Blaydes	P
Director of Student Advocacy: Okky Jaya	P		

**III. Approval of Agenda**

*Motion to amend agenda to add 7.3 for a brief presentation of Tongle by Michael, Second by Inayat.*

***Amendment Approved Unanimously***

*Motion to add major action item 9.9 to transfer increase the budget line item from Cayton center to 200,000 by Inayat, Second by Michael.*

***Amendment Approved Unanimously.***

***Amended Agenda Approved Unanimously.***

**IV. Approval of Minutes for November 25, 2013**

***Minutes approved unanimously***

**V. Public Comments (2 minutes per person)**

**Frank Dawson:** I am here seeking cosponsoring in name only. It's an opportunity for students to get paid for creative work. There is an information meeting this coming Thursday. I am asking for AS to cosponsor so we can put your name on the flyer. Tongle will make a presentation about their whole major projects.

**Kyle Mcgrath:** I want to thank you for all your help this semester. We are having elections next semester and I hope the new board does more for the AS.

**Daniel Kantor:** I am senior class president of the nursing school on bundy campus. I am here to thank the board and specifically matt for our swazalian team club. We had a movie night that raised funds. It was a really great turnout and we're hoping this is just a start. I just wanted to say thank you.

**Harbeth: Godinez:** I am here to support the stance to support staff equal employment.

**Jesus Vasquez-Ciprano:** I am here in support to adopt stance to increase diversity and equity.

**Carolyn Baugh:** I rise to speak for the resolution. I have spent five years at the student services office. I saw many times be inspired by people who look like them, from their culture. At four year colleges the transfer reps were students of color. I think that inspiration matters. Having someone who immediately tells you that you can do it by what they look like is a dynamic motivator.

**VI. Director Reports / Student Trustee**

**Michael:** the new flash drives are in for students who come to events. I am the external affairs senator and this weekend is the first time I will be representing the region at council. I am one of the 30 voting members. Come and contact me if you have any ideas or concerns.

**Inayat:** My advice to everyone is that please don't ask questions about the budgets or proposals that are being approved. Please stand up for your word. We have the power to reject proposals.

**Jasmine:** The ICC social will be this Thursday from 4-7. I am having my last elections committee

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tomorrow at 4pm.

**Ty:** We had a really awesome thanksgiving week. We purchased 1600 dollars' worth of pizza and they were gone in less than 2 hours each day. I would like to point out that we had a very good advancement with our reach. When we started we had 190 likes on facebook and now we have over 600. For the director's report, they are due on the 6<sup>th</sup>. I want to have a talk with each and every one of you. Please schedule time with me. This semester we have cheaper food, we will have a vegan salad bar soon, we have sustainable deal like bring your own mug in the cafeteria, we will decrease the fees for the student ID, we had a lot of events.

**Student Trustee:** I am going to pass out this kinesiology course. You voted on it, and it has been passed in the kinesiology department. It should be available for class on fall 2014.

**VII. Action Items**

7.1. Adoption of the use of memorandum of understandings to officialize agreements. (Ty Moura, AS President).

*Motion to approve by Inayat, Second by Jasmine.*

**Ty:** Currently AS has different agreements with members of the community. These businesses want something in writing. Memorandums could be used to officialize an agreement we have done in the past with a district that has no written agreement yet such as the big blue bus. There is nowhere in the college where you can find where those guidelines are. In thinking of liabilities, I propose we start using these memorandums of understanding.

**Inayat:** What are the disadvantages of having this and a contract?

**Michael:** Contracts are long and complex. A memorandum is more of an agreement. It's as binding as a contract but not as detailed as a contract.

**Ty:** A contract starts with the principle that you want to defend yourself of something. I think this is more positive to both parties.

**Inayat:** Is there a way for the other party to find loopholes in a memorandum

**Michael:** yes

**Inayat:** A contract is more definite and concrete. It will have no loopholes.

**Ty:** We're not planning to go to court of anything. This is more of a gentlemen's agreement in writing.

**Inayat:** With what has happened, I think there is a lack of distrust. I don't know if this will prevent it from happening again.

**Jasmine:** Perhaps we can use this for unofficial contracts.

**Michael:** We are doing each other a favor in the memorandum. It's also scalable.

*Motion to amend language to read "Adoption of the use of memorandum of understandings to officialize agreements with AS discount businesses partners" and optional for other partners by Jasmine, Second by Alex.*

**Ty:** I think that we should have something in place with the district. I always hear problems of not having a memorandum.

**Inayat:** I think we should use them but with the exception of the big blue bus. Having a very concrete contract so that there aren't loopholes and that this isn't a problem again.

*Vote for amendment: 6 motion, opposed: 4*

**Amendment passes**

*Motion to amend language to read "Adoption of the use of memorandum of understandings to officialize agreements with discount board partners and at a minimum with district agreements" by Michael, Second by Sarah*

**Michael:** When we are doing things with the district, we have to at least have a memorandum  
*vote in favor: 7; opposed: 1*

**Amendment passes**

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*Amended Action Item 7.1 Approved.*

- 7.2. Adoption of a supporting stance identifying diversity and equity. (Jesse, Student Trustee).

**Alex:** this is a time sensitive issue. This action item is a request for the AS board to improve and enhance the SMC equal opportunity plan. This is an update of the plan. Here at smc, we have been designated as a minority service institution; however, our faculty doesn't reflect that.

**Jesse:** we are asking for support. Hopefully, this will go through academic senate.

**Ty:** This is really good work so thank you for this. The resolution itself, on the last 2 resolves does not address the AS board. We cannot approve a resolution that Santa Monica College will do something since we can't have Santa Monica College do something. How can the board assist Santa Monica College do these resolves?

**Jesse:** We made sure to address it on top as Associated Students Board of Directors.

**Michael:** the reason it is stated the way it is, because it will go to the academic senate. The academic senate can hold themselves.

**Inayat:** I want to know what you're purpose of this is for. What do you want us to do?

**Jesse:** I just want support.

**Michael:** the spirit of the resolution is that we should have a diverse staff to mirror the students.

*Vote in favor of resolution: 6; opposed: 1*

*Action Item 7.1 Approved.*

- 7.3. Adoption of stance on co-sponsorship for Tongle (Michael Greenberg, Publicity)

**Frank Dawson:** Tongle is a website anyone can use. Young people have a creative perspective and this helps them use their perspective. This opportunity will be exclusively with smc and alumni. I want as many students as possible and I felt that if we had AS co-sponsorship.

**Michael:** This is to support them with our logo, not to have support them financially. The student will be able to pitch an idea in 140 words or less and if it's accepted then they will work with a developer and work on the production. This is a non-profit organization. This is an informational meeting. This company already has a relationship with the foundation.

**Jasmine:** What's the benefit of having our logo on it?

**Frank Dawson:** To have a higher student turnout.

**Alex:** Are they paid as independent contractor?

**Frank Dawson:** Yes

**Michael:** This is for students who have ideas for something but don't know what to do with it. It gives students experiences. It will help build their portfolio.

**Inayat:** Does the foundation gets any profit?

**Frank Dawson:** No. Tongle has already made a contribution to the foundation.

*Action Item 7.3 Approved Unanimously*

**VIII. Consent Action Items (Less than \$1,000)**

- 8.1. Approval of funding for **Board of Trustees Club** to purchase food for students for the Board of Trustees Meeting on December 3, 2013. This includes 25 sandwiches from Café Bolivar and tax. (Alex Abramoff, ICC Allotment: \$232.50).
- 8.2. Approval of funding for **Associated Students Board of Directors** to purchase the documentary film "Inequality for All" and licensing rights to be able to hold public screenings. This includes DVD and public screening licensing rights. (Ty Moura, Special Projects: \$439.56).
- 8.3. Approval of funding for **Cross-Country Club** to fund end of the year banquet. This includes lunch at Soup Plantation, tip for sever, watches, foam rollers, 1 massage roller. (Hector Cruz, ICC Allotment: up to \$600.00).
- 8.4. Approval of funding for **Math Club** to fund end of semester party. This includes sushi, pizza, juice, chips, cookies, and candy. (Yanqi Jia, ICC Allotment: \$250.00).

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- 8.5. Approval of funding for **Feminist Majority Leadership Alliance** to fund stipends. This includes 5 stipends. (Madeleine Fleming, ICC Allotment: up to \$300.00).
- 8.6. Approval of funding for **ECEPD Club** to fund end of the semester club banquet. This includes Buca di Beppo insalate, pasta, and beverages. (Manuel Ramos, ICC Allotment: \$385.80).
- 8.7. Approval of funding for **ECEPD Club** to fund promotional items to promote the club. This includes one piece digitally printed vinyl banner material with hems and gommets. (Perlita B. Lossky, ICC Allotment: up to \$109.00).
- 8.8. Approval of funding for **Astronomy Club** to purchase t-shirts for promotional purposes as well as reward club members. This includes 15 women's t-shirts and 45 unisex t-shirts. (Alex Gruson, ICC Allotment: \$600.00).
- 8.9. Approval of funding for **Pre-Health Association** to purchase gift certificates to hand out to club members. This includes studio parchment gold trimmed certificate. (Kian Fahimdanesh, ICC Allotment: 10.94).
- 8.10. Approval of funding for **Associated Students Board of Directors** to fund A.S. Holiday and end of semester celebration on December 10, 2013. This includes appetizers, wings, veggies/dip, finger food, desserts, and drinks. (Halie Willis, Office: \$600.00).
- 8.11. Approval of funding for **GSA** to fund end of semester banquet. This includes food for 30 club members, drinks, tax, and gratuity. (Andy Cabrera, ICC Allotment: up to \$600.00).
- 8.12. Approval of funding for **SMC Film Club** to fund for film festival on December 6, 2013. This includes soda and pizza. (Max Kronick, ICC Allotment: \$150.00).
- 8.13. Approval of funding for **Plastic Free SMC** to reduce the use of plastic consumption and promotion of club. This includes chalkboard and lunch magnets. (Lyla Mercado, ICC Allotment: up to \$505.00).
- 8.14. Approval of funding for **Associated Students Board of Directors** to purchase food for the end of semester ICC/Election Committee Retreat on December 3, 2013. This includes pizza, cupcakes, drinks, snacks, and tax. (Jasmine Jafari, Office: \$100.00).
- 8.15. Approval of funding for **Muslim Student Association** to fund a movie night in Cayton Center on December 5, 2013. This includes 3 popcorn containers, olive oil, salt, seasoning, caprisun, cookies, assorted candy, and tax. (Julio Gomez, ICC Allotment: 104.35).
- 8.16. Approval of funding for **Muslim Student Association** to end of semester party. This includes chips, cookies, juice, candy, marshmallow, and tax. (Sarah Yoseph, ICC Allotment: \$103.92).
- 8.17. Approval of funding for **Desi Club** to fund end of year celebration. This includes food to serve 35 people. (Srishty Amarnani, ICC Allotment: \$100.00).
- 8.18. Approval of funding for **Associated Students Board of Directors** to purchase novels to put in the Cayton Center. This includes novels from the thrift store. (Diana Echeverria, Special Projects: \$100.00).

*Pull: 8.5, 8.10, 8.14, 8.9, 8.1*

*Motion to approve by Michael, Second.*

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***Consent Action Items 8.2, 8.3, 8.4, 8.6, 8.7, 8.8, 8.11, 8.12, 8.13, 8.15, 8.16, 8.17, 8.18 approved unanimously.***

8.1 Approval of funding for **Board of Trustees Club** to purchase food for students for the Board of Trustees Meeting on December 3, 2013. This includes 25 sandwiches from Café Bolivar and tax. (Alex Abramoff, ICC Allotment: \$232.50).

*Motion to amend language to read* “Approval of funding for Board of Trustees Club to purchase food for students for the Board of Trustees Meeting on December 10, 2013. This includes 25 sandwiches from Café Bolivar and tax. (Alex Abramoff, ICC Allotment: \$232.50)” *by Inayat, Second by Michael.*

*Amendment Approved Unanimously.*

***Amended Consent Action Item 8.1 Approved unanimously.***

8.5 Approval of funding for **Feminist Majority Leadership Alliance** to fund stipends. This includes 5 stipends. (Madeleine Fleming, ICC Allotment: up to \$300.00).

*Motion to amend language to read* “Approval of funding for **Feminist Majority Leadership Alliance** to fund stipends pending bios of panelists. This includes 5 stipends. (Madeleine Fleming, ICC Allotment: up to \$300.00)” *by Inayat, Second by Jasmine.*

*Amendment Approved Unanimously*

***Amended Consent Action Item 8.5 approved unanimously.***

8.9 Approval of funding for **Pre-Health Association** to purchase gift certificates to hand out to club members. This includes studio parchment gold trimmed certificate. (Kian Fahimdanesh, ICC Allotment: 10.94).

*Motion to amend language to read* “Approval of funding for Pre-Health Association to purchase certificates to hand out to club members. This includes studio parchment gold trimmed certificate. (Kian Fahimdanesh, ICC Allotment: 10.94) *by Jasmine, Second by Alex.*

*Amendment Approved Unanimously*

***Consent Action Item 8.9 approved unanimously.***

8.10 Approval of funding for **Associated Students Board of Directors** to fund A.S. Holiday and end of semester celebration on December 10, 2013. This includes appetizers, wings, veggies/dip, finger food, desserts, and drinks. (Halie Willis, Office: \$600.00).

*Motion to amend language to read* “Approval of funding for Associated Students Board of Directors to fund A.S. Office Holiday and end of semester celebration on December 10, 2013. This includes appetizers, wings, veggies/dip, finger food, desserts, and drinks. (Halie Willis, Office: \$600.00).” *by Inayat, Second by Jasmine.*

*Amendment approved unanimously.*

***Consent Action Item 8.10 approved unanimously.***

8.14 Approval of funding for **Associated Students Board of Directors** to purchase food for the end of semester ICC/Election Committee Retreat on December 3, 2013. This includes pizza, cupcakes, drinks, snacks, and tax. (Jasmine Jafari, Office: \$100.00).

*Motion to amend language to read* “Approval of funding for **Associated Students Board of Directors** to purchase food for the end of semester ICC/Election Committee Retreat on December 3, 2013. This includes pizza, cupcakes, drinks, snacks, and tax. (Jasmine Jafari, ICC: \$100.00). *by Inayat, Second by Jasmine.*

*Amendment Approved Unanimously*

***Consent Action Item 8.14 approved unanimously.***

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**IX. Major Action Items (\$1,000 or greater)**

9.1 Approval of funding for **Associated Students Board of Directors** to fund SMC Appreciation Day on December 3, 2013. This includes 200 proud to be SMC t-shirts, 200 Chipotle burritos or alternate meals, DJ with sound system rental, bouncy castle, miscellaneous items, services, giveaways, and tax. (Matthew Nicholson, Activities: \$4,677.50).

**Major Action Item 9.1 approved unanimously.**

9.2 Approval of funding for **Associated Students Board of Directors** to fund for scanning documents/binders that includes agenda, minutes, proposals, budget, etc. This includes scanning of 30 binders, 1000 pages per binder. (Sonali Bridges, Office: 3,000.00).

**Michael:** I would like this to be a local company.

**Major Action Item 9.2 approved unanimously.**

9.3 Approval of funding for **Media Studies and Communication Department** to fund a film project. This includes insurance, catering, 1960s bus, and U-Haul Rental. (Salvador Carrasco, Special Projects: up to \$5,163.00).

**Ty:** Previously, we have said that if this generates money, you will donate a portion to a program that addresses domestic violence.

**Carrasco:** We still plan on doing that. We will also put your logo in the beginning and put your names on the credits.

**Major Action Item 9.3 approved unanimously.**

9.4 Approval of funding for **English Department** to fund a film series which will provide viewers with insight into significant struggles for justice. This includes hearts and minds fees, 20 feet from Stardom fees, Unmanned: AM. Drone Wars fees. (C. David Burak, Special Projects: \$1,500.00).

**Alex:** how will this happen, how will this be displayed

**Burak:** We have reservation requests. We are thinking HSS 165

**Major Action Item 9.4 approved unanimously.**

9.5 Approval of funding for **Associated Students Board of Directors** to purchase office furniture. This includes drawers, chairs, baskets, bookcase, printing technology, lounge furniture, foosball table and kitchen faucet. (Ty Moura, Cayton Center: up to \$80,000.00).

*Motion to approve by Inayat, Second by Jasmine*

**Sarah:** If the cost was minimized, then it would be best.

**Diana:** This is unsustainable because we don't need new furniture. We are promoting the wrong values such as consumerism.

**Ty:** This is coming from the cayton center account.

**Maya:** I think this is too expensive, unnecessary, and unsustainable.

**Michael:** This is coming from a line item that we can't use for anything else. The stuff in the office hasn't been updated in 30 years.

**Inayat:** First this proposal was made to update. We want to completely re-do the cayton center.

**Maya:** I think this place still needs to be stayed a study area.

**Michael:** this won't turn into a frat house.

Ad hoc committee for office renovation: Diana, Halie, Michael, Maya, Ty

Vote in favor: 8, opposed: 2

**Major Action Item 9.5 approved.**

9.6 Approval of funding for **Associated Students Board of Directors** to purchase reusable bamboo utensils. This includes 500 sets of reusable bamboo utensils as giveaways items sustainability workshops and other A.S. events. (Halie Willis, Sustainability: \$2,640.00).

**Major Action Item 9.6 approved unanimously.**

9.7 Approval of funding **Associated Students Board of Directors** to fund the A.S. Winter Retreat. This includes Annenberg Room Rental for two days and food for directors and commissioners. (Diana Echeverria, Conference: up to \$4,000.00).

**Major Action Item 9.7 approved unanimously.**

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9.8 Approval of funding for **Associated Students Board of Directors** to fund publicity items during winter session. This includes nametags, erasable whiteboards for showcases, A.S. signs, decals, clings, PVC boards, bi-monthly hash tag movement. (Michael Greenberg, Publicity: \$3,000.00).

*Motion to approve by Inayat, Second by Michael.*

**Major Action Item 9.8 approved unanimously.**

9.9 Approval to increase the budget line item from Cayton center to 200,000. (Inayat).

**Major Action Item 9.9 approved unanimously**

**X. Discussion Items**

10.1 Creation of AS standard proposals on file. (Ty Moura, AS President).

*Motion to postpone to next meeting by Jasmine, Second by Maya.*

*Approved unanimously.*

**XI. Committee / Advisor Reports**

**Dean Hearn:** Congratulations, you guys went through your last semester of board meetings. December 2<sup>nd</sup>-17<sup>th</sup> is still part of the fall semester so the office hours are the same.

December 18<sup>th</sup>-February 13<sup>th</sup>: The hours are 8:30-5 M-Th and 8:30-1 on Friday.

The Franco memorial is set this Thursday from 12-1:15. I need to students to meet on the 5<sup>th</sup> from 12:30-3:00. Whenever you have an item on the agenda, you should pass the gavel.

**XII. Adjournment 5:09PM**

***Motion to adjourn by Jasmine, Second by Inayat.***