

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**September 4, 2013 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
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**I. Call to Order 3:04 PM**

**II. Roll Call**

AS President: Ty Moura <b>P</b>	Director of Student Advocacy: Okky Jaya <b>P</b>
AS Vice President: Alex Vandertol <b>L 4:03</b>	Director of Publicity: Michael Greenberg <b>P</b>
AS Secretary: Diana Echeverria <b>P</b>	Director of Outreach: VACANT
Director of Student Services: VACANT	ICC Chair: Jasmine Jafari <b>P</b>
Director of Sustainability: Halie Wilis <b>P</b>	ICC Vice Chair: Maya Kaitel <b>L 3:39</b>
Director of AcSupp/S.G.: Maryam Allameh <b>P</b>	ICC Communications Officer: Sarah Yoseph <b>L 3:07</b>
Director of Activities: Matthew Nicholson <b>P</b>	Student Trustee: Jesse Ramirez <b>P</b>
Director of Inst. & Tech. Support: Cyrus Hosseini <b>P</b>	Dean of Student Life: Deyna Hearn <b>P</b>
Director of Budget Management: VACANT	Counselor/Student Advisor: Benny Blaydes <b>P</b>

**III. Public Comments (2 minutes per person)**

**Lee Peterson:** As you all know, I work in the computer lab. I am a member of the college's facility planning committee. It is important that the aisle is clear so that people in wheelchairs can have access through. This also applies to activities going on. It has to be clear 36 inches. If you do not already have a list of administrators who have been appointed to a committee, I have a list right now. In the facilities planning committee, there are 4 student spots open. Obviously this means that there not a lot of student participation. I encourage directors to find other people to be on it.

**Professor Tahvildaran-Jesswein (political science professor):** Good afternoon. I am the director of public policy here at smc. We have an exciting program here which is an AA in public policy. I am hoping to be able to encourage you to take a look on copies of the degree. We are the only community college in the state that offers an AA degree in public policy. What we have found is that there are many students on campus that are close to the requirements for the degree. We are working on outreach. I am here to say that I am available. My office hours are on the flyer.

**Okky:** Does it work with the chamber of commerce?

**Tahvildaran-Jesswein:** We have placed 2 students to the chamber of commerce for an internship. We make placements. It's a vibrant program that's growing.

**Mario (Brazilian club President).** We are planning on making an event on September 10. We are hoping to bring a different culture to the community. We are set with help from local businesses. We are hoping it will promote global citizenship here at Santa Monica College.

**IV. Approval of Agenda**

*Motion to approve by Halie, Second*

*Agenda approved unanimously*

**V. Approval of Minutes for August 26, 2013**

*Motion to approve by Michael, second*

*Minutes approved unanimously*

**VI. Consent Action Items (Less than \$1,000)**

6.1. Approval of funding for **Inter-Club Council** to purchase materials to update the ICC showcase. This includes photo printing, set of craft scissors, double sided tape, foam board, and tax. (Jasmine Jafari, ICC: \$97.85).

**Jasmine:** May I ask why you changed the language and used the chair?

**Dean Hearn:** It is not the council requesting money, it is the chair requesting money.

*Motion to amend language and price to read:* "Approval of funding for Inter-Club Chair to purchase materials to update the ICC showcase. This includes photo printing, set of craft

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scissors, double sided tape, foam board, and tax. (Jasmine Jafari, ICC: up to \$1,000) *by Diana, second*  
*Amendment to Consent Action Item approved unanimously*

- 6.2. Approval of funding for **Associated Students** to fund a Brazilian Celebration Event. This includes 800 assorted appetizers and 100 Brazilian drinks. (Matthew Nicholson, Activities: \$643.10)

*Motion to amend language and price to read:* "Approval of funding for Associated Students to fund a Brazilian Celebration Event on September 10<sup>th</sup> in the quad. This includes 800 assorted appetizers and 10 Brazilian drinks. (Matthew Nicholson, Activities: up to \$650.00)" *by Diana, second*

*Amendment to Consent Action Item approved unanimously*

***Consent Action Items 6.1-6.2 approved unanimously***

**VII. Action Items**

- 7.1. Confirmation of Associated Students Board of Directors Vacancies for the following positions:

-Director of Student Services  
-Director of Budget Management  
-Director of Outreach

*Motion to approve by Michael, Second*

**Ty:** To clarify to the public, we have 3 vacancies. Anyone who is an AS member, who has had 8 units this semester and last semester and above a 2.0 can apply. There is a form on the AS website and you turn it in at the AS office. Before applying, please also take a look at the AS constitution and bylaws. You have to sit on several meetings and committees, not just this board meeting. Please take a look at the director's responsibilities.

**Sarah:** As soon as we have the candidates will we be able to vote? When it will take place?

**Ty:** There is a committee that will pick the people who will be running and then they will be approved by the board.

**Michael:** Has this committee been formed?

**Ty:** It is the President, ICC chair, the rest of the members come from the board on a volunteer basis.

**Hearn:** I highly recommend no more than 5 people.

**Ty:** I think we also saw the director of publicity in the bylaws. We have 3 weeks to fill them.

**Hearn:** Maybe we have a show of hands who wants to be on the committee

Michael, Sarah, Okky, Halie, Diana

**Michael:** Just to clarify, it is not the committee who decides who is getting appointed.

**Ty:** The committee is like a filter

**Michael:** The committee reviews every single applicant and picks those who are qualified and presents them to the board.

***Action Item approved unanimously***

**VIII. Major Action Items (\$1,000 or greater)**

- 8.1. Approval of funding for **Associated Students 2014 Elections** which includes poll workers (2 at all times for 8 days), gift card giveaways, banners, shipping and tax. (Jasmine Jafari, Elections: \$2462.06).

*Motion to approve by Michael, Second*

**Okky:** Why is it 2462.06?

**Ty:** Do we have a copy of the proposal?

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**Jasmine:** Usually the budget management has it. The majority of the cost is the poll workers. That's a mandatory expense. We cannot budge. The banners cost 40 dollars plus shipping. Craft scissors amount to about 30 dollars.

**Ty:** Would anyone like to see the proposal? We do not want to purchase stuff that we will throw away a few weeks later.

*Motion to amend price to read: "Approval of funding for Associated Students 2014 Elections which includes poll worker (2 at all times for 8 days), gift card giveaways, banners, shipping and tax. (Jasmine Jafari, Elections: up to \$3,000)" by Jasmine, second*

*Amendment to action item approved unanimously*

**Major Action Item approved unanimously**

- 8.2. Approval of funding for **Associated Students** to purchase AS advertisements for the Corsair newspaper for Fall 2013. (Michael Greenberg, Publicity: up to \$5,000).

*Motion to approve by Jasmine, Second*

**Sarah:** Is this the cost for the ad?

**Michael:** This is a half-page ad in the corsair newspaper. I did it in advance for the vacancies. According to the constitution we have to announce it publicly. We use it to publicize our events. I have it for 14 weeks so the cost is 3,500. The cost came out as 250 per ad.

**Okky:** The ad is going to be about the election for 2 weeks?

**Michael:** I'll keep the vacancies up until they are filled. We will use them to publicize activities for the next 14 weeks

**Ty:** It is not for one ad, it is for the fall semester.

**Major Action Item approved unanimously**

## **IX. Discussion Items**

### 9.1. Hygiene on campus (AS President)

**Ty:** I have been receiving a lot of complaints about the situation in the bathrooms in school. It is has been embarrassing to explain why our school doesn't keep out bathrooms clean. I would like to take this to DPAC.

**Michael:** I definitely think something needs to be done.

**Maryam:** Sometimes they are out of paper. It is important that they keep it updates.

**Okky:** Do we have workers for the bathroom? I heard we only have 4 workers.

**Ty:** I looked up to see how many custodians we have, it said 50. Someone from the department told me there are actually 10 but only 4 of them are full time. I plan on taking this to DPAC.

**Sarah:** I have heard that these hand sanitizers aren't as efficient.

**Michael:** I think the hand sanitizers are better than nothing. I think they are important, especially once flu season comes around.

**Okky:** I also want to say that sometimes some people don't flush. It's nasty.

**Ty:** Are there any objections for a public member to speak.

**Lee Peterson:** The bathroom issue is perennial since it can be clean in the morning but dirty by the evening. Cleaner campus through behavioral change. 40% of our custodial time is removing

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graffiti. They have a cleaning procedure manuals that tells custodians how to do their jobs. They use time minutes and figure out how many custodian work they have had and it gets shorter and shorter. This issue gets back and forth all the time. I wanted to give you some information for when you go to the committee.

**Ty:** I talked to Bob Meyers. Most of the custodians clean during the night. Personally, I don't think this is efficient. I really wouldn't mind they close the bathrooms during the day to clean the bathrooms.

**Michael:** There are periods of high traffic and low traffic. I recommend that they clean it during class, it won't have a big impact. I appreciate the speaker for giving us the information. That's good. We know what the problems are. I feel like the solution is more staff and better timing of the staff.

**Ty:** Whether or not we need more staff still needs to be researched. Apparently the department has been shrinking over the years. As soon as an issue affects the students we can make a recommendation.

**Okky:** So how much money do we allocate for custodial service?

**Ty:** They are supported by the college not us. We have to look at the college's budget.

**Michael:** I believe we are not allowed to hire anyone. We can't pay anyone to do the job.

**Ty:** It is something that needs to be researched. Maybe they are doing their job as best as they can or maybe the managers are allocating them to hours that are not as good as it should be. There could be a number of reasons.

**Jasmine:** I'm not sure what we would have to do. I have seen these hand sanitizers dispensers. We don't have a supply of the soap. If we are allowed to, we can purchase some supplies in the cafeteria. Having one right by the cashier might encourage better habits.

**Ty:** The people that are doing this are students. Maybe we can do an instructional thing. I know we aren't people's parents.

**Michael:** Once the mess starts, it spirals.

**Ty:** I feel that we can provide a white board for people to tag so that it doesn't end up in the walls.

**Michael:** Trying to stop tagging is a bit of a lost cause. Everyone who does it knows it's wrong. I don't think we can do anything to change that.

**Ty:** Thank you for your positive feedback.

**Dean Hearn:** there is nothing like information. We can invite the supervisor to ask those questions. I have seen cleaning in the day time. I know that it is a staff issue. There are certain toilets that take a long time to flush and students don't have time. People who don't know that, will just leave. There are a variety of issues why the bathrooms are not clean. Get more information about staffing. Be real clear about what you want to ask. It will help you deciding which role you guys will play.

**Ty:** Some of the toilets are automatic and some are not. Some people are used to automatic ones so when they use one that isn't, they forget.

**Michael:** Find me 5 people who have an automatic flusher at home. I disagree. You can't just forget to flush.

**Halie:** I know some of the hand dryers hardly work if at all. I know there are specific ones that catches water before hitting the ground. They don't make puddles that people step on.

**Maryam:** I agree but I think that people do not flush the bathroom just because they are afraid of getting germs. They are going to wash their hands or they can just do it with their foot.

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**Sarah:** I really like the tag wall idea. Would anyone like to lead an effort on how to educate students better or work on the tag wall?

**Michael:** I serve on the DPAC facilities committee. I don't know how much scope the facilities committee has on the bathrooms. If you have an idea, talk to me and I'll bring it to the facilities committee.

**Ty:** I don't want to put a committee together yet.

**Police officer:** I would ask you to refrain from the tag wall. How do you regulate it? What's offensive to one isn't offensive to another. Once you get into that, you get hostility.

**Ty:** Thank you for the recommendation

**Ryan Downer (commissioner & member of the public):** I had suggested when I was running to form a committee. I have a few ideas

**Ty:** Once the committee is appointed and we have a better idea of what we're doing then you can bring your ideas.

**Okky:** Do they get fined for tagging?

**Ty:** The police don't always catch them

**Police officer:** The reality is that we don't have a lot of people. If someone is caught vandalizing, they would be placed under arrest. They would face the courts system. Their education period at SMC would be put on hiatus. We would do the best to make sure that the member isn't a member of the SMC community.

## 9.2 AS Student Fees (AS President)

**Ty:** The reason why I added this is because we had some questions about the fees that are charged with the AS fees. I had students complain that we advertise a \$19.50 fee and they go to the bursar's office and have to pay 50.

**Maya:** We have no control over the health and ID fees.

**Ty:** My question is why are they being charged together?

**Hearn:** They are not. The health fee is mandatory. The AS fee is not mandatory. AS has no control over the ID fee.

**Ty:** So if a student wants to purchase the health fee but not the AS or ID card.

**Jasmine:** The health fee is mandatory. The ID fee and the AS fee used to be separate. You could choose not to get the ID fee. When we started using swipes they had to pay for the machines. Those expenditures made the two fees couples.

**Maryam:** Does transportation goes under the Big Blue Bus?

**Ty:** I have no idea and we need to find out.

**Hearn:** There is a cost of the BBB. The AS pays half and the district pays half. The district part said that the 5 dollars transportation cost is being used a couple of ways. If it is still not clear, Vice President Tuitasi would be great to have to make it clear.

**Maryam:** Can they take the metro with the AS sticker?

**Ty:** No. Does the member of the public have important info?

**Lee Peterson:** The AS fee is legally, an activity fee that is purely optional. In that handbook they also talk about ID card fees. The ID card fees are purely optional. The bursar's office staff does not have the system that allows you to take out a fee. The admissions office does. I said it was against the law and they said they would do what they want. If the person does not have an

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ID card, there is no way you can put a sticker on it.

**Michael:** Can they put the sticker on my regular California ID?

**Benny:** The ID had to be swiped now. The sticker doesn't matter anymore. Eventually you are going to use the card for other things.

**Lee:** The BBB people are switching from swiped ID cards to tap cards. There was a counterfeit AS sticker issue. People were making a profit off of it.

**Michael:** I don't need to swipe my card. I don't need my ID. Why do I need to pay the ID sticker fee?

**Rosalyn:** You need the ID to check anything out in the library.

**Ty:** If I pay all my fees but I don't have an ID card, then I can't use the library?

**Rosalyn:** you can't check things out.

**Michael:** To check out books you need an ID number and a valid ID

**Jasmine:** In the science LRC, you sign in and you need your ID number. Why are we paying for this card every single semester?

**Ty:** So we are paying for it when we don't get a new one

**Jasmine:** 3 dollars goes to the plastic and the remaining five dollars to the shuttles. The parking is never free, there are a lot of maintenance cost. However, the 10 dollars shouldn't be mandatory.

**Ty:** Why are we charging transportation in an ID fee?

**Hearn:** For me, my biggest question is why I have to pay for this plastic piece. These fees are supporting the services for students. As students leader we just need to have a clear understanding of the questions you are asking. I recommend that you pose your questions with Ty and then talk to me so I can invite someone to clarify.

**Ty:** Every time I go to the tent to validate my card, they are going to charge me?

**Jasmine:** They don't charge it when they swipe. If you want your AS sticker, you have to pay the ID fee. They are coupled. They used to not be that way.

**Maryam:** I've noticed that if I buy books from the book store. They need an ID.

**Michael:** When people are told that they are an as member for \$19.50 and when they are told it's more, they feel deceived. Now I have an even less inclination to be an AS member.

**Jasmine:** You need an ID card. We should be looking at the ID fee and why it is tied to us. The ID fee is necessary.

**Ty:** I think the real problem is how the small piece of plastic cost 13 dollars.

**Michael:** If you look at the fees breakdown. There are itty bitty fees. I feel like the 13 dollar fee is an effort to have the fees simplified.

**Alex:** I think that we need these cards and we should make an ad hoc committee and search why we need to spend more money on this thing.

**Ty:** So all discussion items are actually being brought to DPAC. We have 4 seats in this committee with votes. If you care about these issues, please come to the meeting. I don't want to be the only speaker there.

**Jasmine:** I hope that you propose that the ID fee should be changed to 3 dollars. I don't think they should be called to be called an ID fee when it's not just that.

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9.3 Prop 39 (vending machines) (AS President)

**Ty:** Prop 39 is when we voted on supporting clean energy in the state. The colleges received 47 million dollars. DPAC is thinking about solar panels. The vending machines try to scheme with the cafeteria vendors. They made their prices larger and talked with the cafeteria and made them get their prices higher. I think they need to be more sustainable and healthier.

**Michael:** There are very few things on this campus that I can eat. The vending machine has one item that I can eat.

**Alex:** As another person with an endless amount of food allergies, I would hope that we would have vending machines with solar panels and healthy food, I would hope it would have something that people with food allergies can eat.

**Jasmine:** We will need to negotiate where the solar panels will be added since the machines will have their food go bad if they are in the sun.

**Ty:** I feel that it is logical to move to another more progressive sustainable company. I would like to know how you guys feel.

**Jasmine:** I noticed all the vending machines have the same owner. What if we can bring multiple different vendors? The vendors will be in competition. The prices will go lower.

**Ty:** I heard that Pasadena City College found this company that serve any kind of product you want and has solar panels. The companies can provide that. I know Pasadena is working with a company that gives some of its profits to the associated students. We would need to invest money in this too, not just the college money.

**Michael:** I want to know more about this.

**Ty:** Maybe we should visit Pasadena someday. I also heard that they pay their associated students per hour. If we support the vending machines, what would we like to have served there? I would like to go on Prop 39 ideas and how we would like to have the money spent

**Okky:** Can we have supplies vending machines? I have class at HSS and I don't want to run in the bookstore to get a scantron. My old college had one is every corner.

**Alex:** We can change the shuttles to more sustainable shuttles. Are there any other items? I'll make sure to put on the next agenda the types of food we want to see in the vending machines.

**X. Director / Advisor / Committee Reports**

**Sarah:** I know it's almost Rosh Hashanah. Happy Rosh Hashanah.

**Michael:** I am planning club awareness day and working on the Brazilian event on September 10<sup>th</sup>.

**Maya:** I put in the proposal for club row. It should be on October 31<sup>st</sup>.

**Alex:** I just ran over here from the curriculum committee. They just did a PowerPoint on what that committee is. I am excited to be a part of that. If anyone has any input, I would love to hear them

**Michael:** Business card proposal is in.

**Halie:** So water bottle proposals are going to be in next week. I also had my first meeting with the environmental affairs committee. The committee seems very separate from AS. There are a couple of things they are working on.

**Jasmine:** I scheduled the first elections committee meeting for next week. Before our first elections committee, we are going to be talking about issues about the election. I will be documenting the clubs in the showcase right behind me. If you guys have any suggestions for that let me know. ICC constitution committee will be next week.

**Ty:** I would like to talk about the affordable care act known as Obamacare. It starts October 1<sup>st</sup>. A lot of our students qualify to be subsidized at a certain point. The AS should be informing students about

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it. They will have to have health care. I am going to appoint an ad hoc committee which I will chair to organize. Who would like to be part of this committee?

Alex (VP) and Diana (Secretary). I would like to say Happy birthday to Alex who is turning 21 today. Mathew who turned 21 on Monday, Labor day. Jasmine will be turning 20 on Saturday.

Happy birthday to you! Happy birthday to you. Happy birthday, dear Alex, Mathew, Jasmine, everyone. Happy Birthday to you! WHOOOOOO!

**Benny:** I need to talk about the student trustee. The student trustee serves as a liaison between the students and the board of trustees. The trustee this year tries to assume to role of past trustees. He will be reporting during the director's reports. It should be director's report then student trustee report. I have everyone a TAG sheet. If you go to their website, you can start plugging in your classes already. I need you to try to make your first appointment to see a counselor by the 21<sup>st</sup>.

**Maryam:** I met with Michal on a regular basis. Is that ok?

**Benny:** Yes. One of the things I recommend is that there is a concert in Santa Monica. It's free. From 5 to 10. Another note, I normally try to do a social event. I am proposing to have a BBQ and come swim on September 20<sup>th</sup> from 2-6. We can get some food. No commissioners. I'll email you guys later this week.

**Jesse Ramirez:** I have a lot to say today. I had my board of trustees meeting. I congratulated Dr. Tsang. They allowed to have a scholarship for one student. This person was a student with a lot of history. I am very proud of the person they choose for the Tsang scholarship. We also spoke of the art. They were talking about whether there will be a policy about the art. I was against ecompanion. It took a lot of time to log in and out in your answer to something. There were some students who benefitted from it but the most didn't. A lot of instructors are being lobbied to use online homework systems. There are some ups and some downs. We should have an employee of the month. I made the recommendation for Mr. Green. He is always available. He is a very well rounded and welcoming individual. We are still in opposition to AB955. They won't talk about it but they listen. Our last AS board worked really hard to put 10% of students to put in a rental book program. They were talking about marketing issues. They should look at the trend of the student population today. As we already know, pop 30 funding goes to salaries.

**Ty:** Did they specify if they are faculty or administrators salaries? If you have time after this meeting I would like to speak to you.

**Jesse:** AB955 is not very easy to understand. This may be the first time some of you heard about it. I think that Ty did a good job about addressing other people's concerns.

**Benny:** We need a board member to service on honor council Thursday, 12:30 to 5.

**Jasmine:** I just wanted to say the 5 bullet points. We are going to be looking at: looking at the slate limit, allow bulletin use, languages regarding complaines, updating where the photo will be, also the discussion item will be mandated to have the as logo and election date.

**Office supplies committee (Michael):** Nothing to report.

**Cafeteria committee (Ty):** We decided to have a cafeteria vendor fair. It will be on opportunity to have the vendors talk directly to students and have feedback. This will be on September 19<sup>th</sup>.

**Discount board committee (Ty):** We haven't met yet.

**Tutoring apps (Okky):** The design will be done Monday

**XI. Adjournment : 5:04 PM**  
*Motion by Michael, second*