

Associated Students of Santa Monica College
A.S. Board of Directors Regular Meeting
October 22, 2012 3:00 PM
Cayton Center, Room #202
MINUTES
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I. Call to Order 3:05PM

II. Roll Call

AS President: Parker Jean P	Director of Fin Supp/Student Adv: Yacob Zuriaw P
AS Vice President: Jesus Vasquez P	Director of Publicity: Jesse Ramirez P
AS Secretary: Samantha Ross P	Director of Student Outreach: Mohammad Rahman P
Director of Student Services: Emmitt Rivers L	ICC Chair: Spin Versele A
Director of Sustainability: Steven Johnson P	ICC Vice Chair: Erin Kaitel P
Director of Academic Support: London Tran P	ICC Communications Officer: Caitlin Thompson P
Director of Activities: Angie Vo P	Student Trustee: Michelle Olivarez A
Director of Inst. & Tech. Support: Faheem Ali P	Dean of Student Life: Deyna Hearn P
Director of Budget Management: Cecile Parcelier P	Counselor/Student Advisor: Benny Blaydes P

III. Approval of Agenda

Motion to add action item 7.2 “Redirection of funds from Club Row from one area to another” by Steven, Seconded

Item approved unanimously

IV. Approval of Minutes for October 15, 2012

Motion to adopt the minutes by Mohammad, Seconded

Motion to amend the minutes, Seconded

Motion to change “AGENDA” to “MINUTES”

Motion to amend Mohammad’s name change throughout the minutes to “Mohammad”

Motion to amend the title of Director/Advisor /Commissioner, change to Committee.

Motion to amend item 10.7, newspaper is capitalized.

Motion to make a note that ISF is still charging students \$70, not completely paid for.

Agenda approved with amendments

V. Public Comments (2 minutes per person)

Ulises Cayetano: From the experience we have gained from the conference, what will the students gain?

Parker: Directors, add that in your director’s report.

Scott Pine and Narhyn Johnson: Here to promote honor council and honor code. Develop a task force to collaborate with each other. Honor council deals with violence of academic dishonesty/behavioral issues. (Handed out statistics from last year.) Not all go reported. Cases have escalated. What’s considered academic dishonesty? Maybe we can work with AS to tackle that.

Parker: We would love to see a presentation.

Narhyn Johnson: We’ll return with a presentation!

Sgt. Mark Kessler: Liaison with the ASG. We had some incidents last Wednesday: unarmed robbery that occurred on the quad. Everything was recovered. Thursday morning, a lady was attacked in HSS restroom. Suspect was captured, everyone’s in custody.

Faheem: Thank you. It shocked us that it happened. It makes me feel safe that the bad guys were caught.

Benny: Mention the escort service the campus has.

Sgt. Kessler: We do have a cadet escort service usually under different programs. Help with fingerprinting, are eyes and ears. Help facilitate different programs. We will use a cadet, a police officer, or security officer. Restrictions on how far we can go. Officers will educate people on where is

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the best place to park.

Member of the public: Police officer took his gun out. What are the protocols for revealing weapon.

Sgt. Kessler: There was an open door at Drescher Hall; officer responded to alarm.

VI. Consent Action Items (Less than \$1,000)

- 6.1. Approval of funding for **Dentistry Club** to make students aware of the Dentistry Club. This includes 12 sweaters. (Dorsa, ICC Allotment: \$450.00)
- 6.2. Approval of funding for **Anthropology Club** to go on an outing to Día de Los Muertos at Hollywood Forever Cemetery on October 27th. This includes tickets for 19 students and 1 advisor. (Eric, ICC Allotment: \$200.00)
- 6.3. Approval of funding for **Anthropology Club** for an outing to CSULA physical anthropology odontology workshop on October 28th. This includes 4 students and 1 advisor. (Eric, ICC Allotment: \$182.50)
- 6.4. Approval of funding for **Alpha Gamma Sigma Honor Society** to attend AGS Fall Conference on October 27th in Huntington Beach. This includes Conference fee for 28 students and 2 advisors. (Brian, ICC Allotment: \$500)
- 6.5. Approval of funding for **Korea Campus Crusade for Christ** to purchase T-shirts for club members. This includes 74 V-neck shirts. (Andrew, ICC Allotment: \$470.00)
Consent action items approved unanimously.

VII. Action Items

7.1. Approval amendment on Fiscal policy

To change the language of section 1.1 Disclaimer to “The Board of Directors may approve expenditures necessary for the operation of the Board of Directors or the Student Life Office (e.g., conferences, retreats, office equipment, etc.) without following the proposal process set forth in this Fiscal Policy”

To change the language of section 4.6 How to submit a proposal to “Proposals that will benefit ~~a small number of~~ students, such as fieldtrips or scholarships, must include a list of students with their SMC ID and current A.S. sticker numbers when submitting a requisition for the funds, if approved, for the A.S. membership verification”

To add in section 5B After completing the project to “1. After an off-campus project **and A.S. funded field trips** is completed, the project proponents must provide the Associated Students with a short verbal report during the A.S. Board and ICC meetings. Also, photos or videos should be submitted to the Director of Publicity for the use on the A.S. website. All reports must show the benefits of the A.S. funding for the student body.

1. All the report materials must be presented within three weeks after the completion of the project **or fieldtrip**. The A.S. Secretary must be notified first of when the presentation is to be made.
2. If the project **or fieldtrip** is not planned to be completed in the semester it is funded, a progress report must be made at the A.S. Board meeting during one of the last four meetings in the semester. The progress report must be made every semester until the completion of the project **or fieldtrip**.”

To add in section 6B Campus Events 1. The event must be Zero-waste compliant and use

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compostable/recyclable products. **These products must be used during all campus events and will be provided by the A.S. Board of Directors.**

Motion to make amendments to the fiscal policy by London, Seconded

Motion to amend 7.1. Board of Directors or Student Life office changing “like” to “life”, omitting the “9”, and changing “A.S.” to “A.S.”

Motion to approve amended item unanimous.

7.2 Redirection of funds from Club Row from one area to another (Steven)

Action item disregarded after learning that the amount allocated is given as a maximum.

VIII. Major Action Items (\$1,000 or greater)

8.1. Approval of funding for **SMC Career Services Center/A.S. Board of Directors** for funding for SMC Annual Job Fair on October 30th at the quad. This includes Del Rey Party Rentals, 40 tables, 90 chairs, 4 tables, 4 banquet table clothes, 60 table covering and food. (Marcia, Special Project: up to \$1483.05)

Motion to discuss by Mohammad, Seconded

Is there a cheaper company? We get a cheaper price and they’re reliable. They’re consistent.

Motion to approve unanimous.

IX. Director / Advisor / Commissioner Reports

Caitlin: Finished the ICC email list. Anytime you need club emails, just ask. If you have Gmail, I can share it with you. ICC Advisor luncheon on Thursday. Seems as though everyone enjoyed themselves.

Cecile: Proposals for the meeting weren’t there; people keep moving it. **Conference:** Pleased to be there a second time. Learned things about herself as a leader; working on weaknesses. Glad to connect with other colleges. Learned that some colleges have their own newspaper.

Faheem: Talking to Lee Johnson about a paperless proposal; takes many drafts to get it right. Something he gained from Dr. Seuss workshop. Different ways to solve a problem. Different ways to solve a problem. Worked on communication skills. Trying to relate to them. Different ways to talk to people that is more fruitful. Other colleges don’t have Board of Directors; other colleges liked that.

Emmitt: Conference: Thing influenced him the most was the rent a book for 20 dollars. Book rental from ELAC AS. This is something we can do here. Thinking of working on that with his project. Going to talk to the President of AS at ELAC. Working on trying to talk to student services on campus. Funding for events that they want to put on. Have a committee report: talking about the college services satisfaction survey. Pass around so you can see. Go out on corsair connect. Students can answer questions if they’d like to. It’s at random. Looking for feedback on questions. If there are any questions that need to be asked, let him know. Was going to ask the other week if there were services needed at SMC that needed to be brought in or ones that needed to be worked on, let him know. He will take it back to the DPAC meeting.

Yacob: Committee: Pricing in the cafeteria, specifically, Eat Street. High prices=high standards of sustainability. That’s why the prices are so high. Talking about making SMC a plastic free campus. Receive some benefits at AT&T and Verizon for being SMC students-10% off. We should publicize that.

Directors: Thank you to Ty. She hung up a big sign advertising Prop 30. A lot of us have asked how many people actually read the Corsair. We want to see how many students are actually engaged in the events at school. Bring suggestions to Yacob after the meeting. The **conference** and meetings were great. Learned how to effectively lobby politicians on your side and find allies. Reached out to the governor last week, let’s see if he responds. We got the Prop 30 buttons today.

Parker: Let’s save about 50 for Election Day.

Jesús: Wanted to address a few concerns like why we haven’t seen him in the office. Without going into

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too many details, he has been going through a lot of personal issues that he's been dealing with. As far as the commissioners, another area he's trying to address. Talked to Parker, trying to reach out to businesses that are local, collaborate to receive resources from them.

Parker: First, start with the **conference**. It was good, purely in the sense that almost everyone was able to show up. Talk to people in our region, really immerse and talk with them. The SSCCC is growing. Long term goal is to get an office in the capitol. It would be a beautiful sight of advocacy. You could talk to any politician or legislator and they'll take you more seriously. As far as the workshops, they were great. People were really focused on Prop 30. Really good sign to see that political activism is growing among students. Learned how we can accomplish more as a goal. If we start utilizing committees, we can get more done more effectively. Anyone can set up an ad-hoc committee. Wants to start focusing on that. Overall very pleased. Excited to take what he learned and apply it to the rest of the school year.

Yacob: The SSCCC has gotten legislation passed that was written by students.

Sam: Learned a lot at the workshops: attended ones relating to the position and Prop 30/38. Was very informative; shared information with a class during a brief presentation.

Mohammad: Conference was a good experience, spent a lot of time with the board, got some socializing/communication skills. Networked. Conference was educating. Look forward to implementing what I learned the rest of the year. Homecoming: Game is on Saturday from 1-4pm. Working on homecoming spirit week. First 200 people to show up get a free \$5 voucher for food. There will be an after party on the northwest side of the football field, near the ticket booth. There will also a drawing for an iPad. AS Board, athletes, and Alumni are invited.

London: Spreadsheet completed for the most part. There are some gaps in locations for meeting places for some committees. Parker gathered the Board together to talk about our goals, main intention was to become motivated. First time he was able to be around other student governments. Caught his second wind. Always know that we should appreciate our positions; take your job seriously. There are many people who would love to have our jobs. Also, in case of emergency, call campus police and not 911. You should have this number. There was a student who threatened to shoot people at SMC if he missed his bus.

Angie: Activities for Nov. 6th on Election day; band is coming on campus to play during activity hour. Hope that AS members can help with that. Going to have food. Nov 13 and hopefully 15, going to have a speaker. For the volunteer fair, it's sponsored by AS and Co-Sponsored by AS. Anyone interested in forming a committee? Commissioner is making a flyer. We need 2 banners. Contacting a comedian, as soon as there's more info, she'll let us know. She needs to see if our senses of humors match.

Steven: If we start eliminating plastic, we might get rid of nutritious drinks. Student garden, Spin is working on that. We have a list of what we can add to the garden. We're giving reusable bottles away. Thursday, we've been invited to an open house from 5-7pm at the house on Pearl. At the conference, learned a lot from Orange Coast College. They recycle and \$380k goes directly to AS. We can take a trip next year to see that next semester. On Thursday, we're getting a tour of our own recycling center. Join him on our own campus's recycling facilities at 1pm. Last thing, last presidential debate is tonight at 6pm.

Parker: Third party presidential candidate hosted by Larry King tomorrow on Oct 23rd.

Jesse: Parliamentary procedure workshop was best for him; was able to solidify some knowledge. Participated in the black caucus with Parker. Regarding publicity, currently working on website update. Speaking with Lee Johnson about that. If anyone wants to help participate on that, feel free. Working on a banner and newsletter. Making a new design, things are placed in the bulletin boards. Commended Emmitt's survey: questions are easy and fast. Would like to make a motion to add a discussion "the date to expect AS scholarship to be offered." For next meeting. Seconded by Faheem.

Faheem: We should go visit PCC. They come here to do the same. They're in our region as well. It would be totally fruitful. That way we won't have to start from scratch.

Yacob: We have the contact for the Publicity director there. We should be able to do what we want since we're on using our AS money.

Dean Hearn: Recommend considering putting the website as a discussion item. Thank you for your professionalism. "I appreciate your representation. There was an AS President who made some unwise

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decisions. Thank you for your leadership, Parker.” Shame on you to those who didn’t help [with Prop 30]. “Teach-in was amazing. Well attended. Parker, your vision came through. Yacob, gotta give it to you. You’ve really been dedicated. That’s what we call commitment. Regarding the teach-in, this is the second time Chipotle donates food to us. We should thank them. Last week was the advisors luncheon, thank you all for that”. Advisors could come either Tuesday or Thursday. Try to make another next semester. Maybe a feature on those who have served for many years as advisors in the corsair. Terry Green and Astronomy Club. Stipends will be given at the end of the fall and spring semesters

Benny: You were very professional. You guys were working well together. Best attendance we had at CCCSAA in a while. We had some directors kicked out. Having or using alcohol is now a violation to Ed code and District code. Those directors will probably be disqualified from school. Take this seriously. Had a great time at the conference. Some colleges are on the verge of losing their accreditation; really sad to hear that. There was a workshop on student success. Students on probation for more than 2 semesters can lose their Board of Governor funds. We need people to try out for the Idol Contest. Universities are holding up admissions decisions until after the elections. Deadlines for the UCs and Cal States are coming up. Don’t miss them because you don’t know what might happen. A good majority of counseling services will be closed for the winter. Make sure to get your recommendation letters soon. It’s hard to get in contact with people over the break.

Erin: Conference was amazing. Learned a lot at the workshop. Club row is this Thursday. Will be packing things after the meeting.

X. Discussion Items

10.1. Director’s Committees (London)—If you look in your bylaws, there’s a committee specific to each position. People have not been sitting on their committees. Going to send an email saying who should sit on what committee. If you can’t make that, have a commissioner do it. You don’t want to be impeached for not following through with the bylaws.

Parker: How can we get a report from the students who are sitting on the committees?

Students sitting should talk about what’s happening.

London: Students taking turns e-mailing all the chairs of committees to get minutes from each of them. Student reps shouldn’t really take notes; get them from secretaries since that’s their job/focus. Get all info from the students and report.

Parker: They should still take notes since they get paid to do so. Designate someone to come here and give a public comment on it.

London: The person who took the last notes of the meeting. Notes should be submitted by the end of the month. What can I do to save time? If I go through multiple committees and notes.

Parker: Make it aware that you can’t just show up and zone out. If you’re not going to do that, you should not be there. We can work something out where someone gives information. A little loose in the sense that we can have London be the one to make these rules. He’s the rule maker so he can set things up. This is huge. The committees are really important. That way things can be more democratic and it’s not authoritarian.

London: (As far as past committee meetings) Whatever happened in the past, it doesn’t matter. We’ll try to work out a system. Try to take notes during meetings.

Yacob: Do we still have to turn in our notes? Or are our reports enough?

Parker: We should dedicate parts of our director’s reports to the committees

Dean Hearn: We need to see them at least once a semester. At least in the middle of each semester to tell them what we want from them and see what they’re doing.

London: How are we going to put that on the agenda?

Parker: We can put it as guest speaker

XI. Adjournment 5:05PM

Motion by Yacob, seconded