

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**November 14, 2012 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
Page 1 of 7

**I. Call to Order 3:02PM**

**II. Roll Call**

AS President: Parker Jean	P	Director of Financial Support: Yacob Zuriaw	P
AS Vice President: Jesús Vásquez	P	Director of Publicity: Jesse Ramírez	P
AS Secretary: Samantha Ross	P	Director of Student Outreach: Mohammad Rahman	A
Director of Student Services: Emmitt Rivers	P	ICC Chair: Spin Versele	P
Director of Sustainability: Steven Johnson	P	ICC Vice Chair: Erin Kaitel	P
Director of Academic Support: London Tran	P	ICC Communications Officer: Caitlin Thompson	P
Director of Activities: Angie Vo	L 3:05PM	Student Trustee: Michelle Olivarez	A
Director of Inst. & Tech.Supp: Faheem Ali	L 3:03PM	Dean of Student Life: Deyna Hearn	P
Director of Budget Management: Cécile Parcelier	P	Counselor/Student Advisor: Benny Blaydes	A

**III. Approval of Agenda**

*Motion by London, Seconded*

Motion to add a proposal, under major action item “Approval of funding for **Global Motion, SMC World Dance Company, Dance Department** for performing at Disney California Adventure. This includes parking fee for 12 cars, and lunch for 52 students and performers. (Judith, Special Projects: \$700.00)”.

*Motion by Cecile, Seconded (make this item first, bumping the other items down)*

*Motion approved unanimously*

Motion to postpone indefinitely consent action item 7.3 “Approval of funding for **Associated Students Board of Directors** for speaker. This includes coffee for 20 people, cookies, muffins and tax.(Angie, Activities: \$138.28)”.

*Motion by Emmitt, Seconded*

*Motion approved unanimously*

*Agenda approved unanimously*

**IV. Approval of Minutes for November 5, 2012**

- *Motion to approve by Samantha, Seconded*
- *Motion to amend title name from “Agenda” to “Minutes”*
- *Minutes approved unanimously*

**V. Public Comments (2 minutes per person)**

- **Lae Johnie Bennett**—(Eco Action Club)—Announced that they’re having a free store on the quad. This is a flea market where people can donate items for two days, and on November 20<sup>th</sup>, there will be tents set up on the quad with tables filled with the donations. Goal is to reuse items others want to get rid of. People can donate clothes, jewelry, accessories, electronics, etc.
- **Judith Douglas**—(Dance Department)—Dancers work with professionals in the field. Have extensive experience. Goal is to preserve cultures. Department was invited to California Adventures. Asking AS to help pay for parking and the cost of the food. Toni: Shows how diverse we are as a college.
- **Dennis Uchimara**—(Prop 30 Aftermath)—Attended the Trustee Meeting yesterday. Congratulations to all those who helped the passing of Prop 30. Young people have a lot more impact; they should not be ignored. DPAC was ignored; that cannot happen again. Wants more power at the AS level. Everyone ignored him; he took it personally. Concerned right now about Prop 30s passing and people becoming complacent. We still need to fight, have unity, and make changes. There’s been finger pointing about CCs. An article about life learners. Students who come here are different. Life learners are taking away. Not fair to finger point because we all

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**November 14, 2012 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
Page 2 of 7

belong here. The goals that we should be striving for in the future. The biggest gift you can give someone is the opportunity is to expand the placement of jobs. Really tough out here for young people. Also, there should be full disclosure for budget and teacher evaluations. Really feels the school should be about the students.

- **Ulises Cayetano**—(Sustainability Convergence)—SMC's doing eco-friendly things. The way we can implement changes is by having a spot in the newspaper talking about the environment. The board has not recognized those who helped with Prop 30.

**VI. Presentations**

6.1. Budget Presentation by Cécile Parcelier

**Cécile:** Let you look at the budget. My last presentation was on the finance meeting of October 3<sup>rd</sup>. Last finance meeting is supposed to be next week, might add a new one on the 28<sup>th</sup>.

**Spin:** What's our comparative spending between this year and last year?

**Cecile:** I'll check and let you know, but we have spent much less money.

**Faheem:** They'll have the money (for the library) by the last week.

**Cécile:** EOPS is going up for approval today.

**Parker:** George Prather says we're being fiscally conservative. We have to continue since we are not having a winter.

**VII. Consent Action Items (Less than \$1,000)**

- 7.1. Approval of funding for **Associated Students Board** for Student representative on committee meeting on November 27<sup>th</sup>. This includes food, delivery charge, sales tax and delivery tip. (London, Special Project: \$74.46)
- 7.2. Approval of funding for **Black Collegians Club** for college tour to CSULA on November 16<sup>th</sup>. This includes V.I.P. fee. (Courtney, ICC Allotment: \$250)
- 7.3. Approval of funding for **Associated Students Board of Directors** for speaker. This includes coffee for 20 people, cookies, muffins and tax. (Angie, Activities: \$138.28)
- 7.4. Approval of funding for **SMC Rotaract Club** for purchasing t-shirts for members. This includes 40 t-shirts, 5 polo shirts, and printing and design fees. (Debbie, ICC Allotment: \$294.00)
- 7.5. Approval of funding for **Pre-Health Association** to host an end of the semester party to honor and reward our loyal club members. This includes 3 bottles of drinks and 1 pack of recyclable cups, 7 pizzas and 1 pack of recycled cardstock paper for certificates. (Negin, ICC Allotment: \$54.39)

**Action items approved unanimously.**

**VIII. Major Action Items (\$1,000 or greater)**

- 8.1. Approval of funding for **Global Motion, SMC World Dance Company, Dance Department** for performing at Disney California Adventure. This includes parking fee for 12 cars, and lunch for 52 students and performers. (Judith, Special Projects: \$700.00)  
*Motion by Cecile, Seconded*  
**Toni:** This is not a competition, a performance  
**Spin:** Can you guys do a video instead? Since it's a dance; it's motion.  
**Item approved unanimously**

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**November 14, 2012 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
Page 3 of 7

- 8.2. Approval of funding for **Supplemental Instruction** for purchase of water bottles and Powerbars for SI finals review session. This includes 200 stainless steel water bottles, 144 Powerbars from SMC bookstore and food for SI leaders. (Tony, Student Success: up to \$1,333.66)

*Motion by Faheem, Seconded*

**Tony:** Just to give a little background, SI is a peer-assisted academic assistant to help retention level. We have 40 SI leaders. They are people who have taken the course again. Participate with the students as a model student and provide students. We open it up to the students in all of those courses. SI students facilitate those. Help students study and do better on their finals. The water bottles will have your logo on it. They will go straight to the students. They have to sign in to the session.

*Action item approved unanimously.*

- 8.3. Approval of funding for **Associated Students Board of Directors** for A.S. activities allotment for the fall 2012. This includes \$1,000 for 4 weeks.(Nhung, Activities: \$4,000)

*Motion by Faheem, Seconded*

**Angie:** This is so we don't have to put a proposal; we can just pull it out. This is pretty standard for the Activities director.

**Parker:** Is it a rollover?

**Angie:** It accumulates, but you can't take money from the future.

**Cécile:** She doesn't have to go to finance anymore.

**Angie:** That's just for this semester.

**Dean Hearn:** This budget is for the whole year.

**Angie:** For next semester, there are 18 weeks. How will I get money if there isn't enough for \$1,000 a week in the account?

**Cécile:** We can move money from contingency.

**Angie:** I can budget the money.

*Action item approved unanimously.*

- 8.4. Approval of funding for **Associated Students Board of Directors** food drive to remind the students that this Holiday is about the act of giving. This includes prizes, food and delivery fee on November 20th. (Angie, Activities: \$1,200)

**Angie:** It's up to \$1,200. I'm working on the food drive. That day is the last day for the food drive. I'm thinking of extending it to that Wednesday. It's a day to publicize this food drive. We also have a lot of volunteers. We're celebrating the food drive. We're going to serve food on the quad.

**Parker:** Are you going to have food for people if they donate? Like, tickets.

**Angie:** You just come over to get a ticket. Drawing is at 12:20. We are also having entertainment on the stage. We're still working on it. The audience can come up to the stage and shout out what they're thankful for.

**Emmitt:** What are you going to do about the Eco-Action event because their event is the same day?

**Angie:** I'm going to re-plan this out.

*Action item approved unanimously*

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**November 14, 2012 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
Page 4 of 7

- 8.5. Approval of funding for **Associated Students Board of Directors** for EOP&S Book Loan Program for fall 2012 and Spring 2013. (Emmitt, Special Projects: \$10,000)

*Motion by Spin, Seconded*

**Emmitt:** \$10,000 is going to the EOPS loan. Debra couldn't be here to talk about the book loan program in depth.

**Dean Hearn:** AS supports the program every other year. Students can borrow money every other year. This year will be significant because they're not receiving as much funding from the AS. They buy books that stay current for a couple years. They mainly buy math books. They do a great job of handling them. Students know to return them. If students lose the book, they are restricted from borrowing from them again. We're opening an open purchase line. This is \$5,000 less than the last time.

**Spin:** About how many students use this?

**Faheem:** Supply doesn't meet demand.

**Sam:** Do they have to buy the books from the bookstore?

**Emmitt:** With the money we're giving them, yes.

- 8.6. Approval of transferring \$1,000 from contingency to tutoring line item.

**Parker:** This was submitted by Jesse

**Jesse:** The purpose is to be able to use other resources (tutoring) if it's not available to us.

**Parker:** In order to get a tutor, you have to put in a proposal for a tutor in order to request

**Dean Hearn:** It's been about 5 years or so since this has been used. Line item is for the directors only, not the students at large. It's designed to keep the board members are on track. It's only if the services are not offered on campus. If they're not, then you can find an off-campus tutor. You have to have paperwork for this.

**Jesse:** To Dean Hearn: Could we make an exception to our commissioners?

**Parker:** No matter what happens, this is to move money to a bank account that has \$0. If you want to make an exception, they have to make a proposal for it.

**Spin:** Would it also count if it's a popular class?

**Dean Hearn:** We have to work out the details in the next meeting to have some action.

**London:** Just wanted to add that there's \$1000 for 64 people. SI is growing. It'd be challenging to find a subject that's not tutored on. I don't see it getting used.

**Parker:** We can have a discussion on this later. You still have to write a proposal to get it.

**Dean Hearn:** When you look at your budget, look at all your line items. This could be misinterpreted. If you want to have tutorial support, look into using your Director's line. This looks like it could be used for the students at large, whereas with your director's line items, you can use it for things you need to do on the board.

*Unanimously approved*

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**November 14, 2012 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
Page 5 of 7

**IX. Director / Advisor / Committee Reports**

**Erin:** Working on the ICC social. If anyone wants to help, I'd love it. Food will probably be Italian.

**Spin:** Last ICC meeting tomorrow. Encourage everyone to go to the activities. We have a spot for this. We want a good group of people for the Elections committee. We want to know what went well, what went wrong: feedback. I cannot screw up. Asked for volunteers for the watering schedule for the garden.

**Caitlin:** We have last ICC meeting tomorrow. ICC Delegates, deadline extended to yesterday at 6:30. Some are missing FERPA. Kind of an easy fix. Constitution committee meeting last Friday. Another CCM this Friday at 10:30. We'll be discussing positions using everyone's bylaws.

**Cécile:** With Parker's approval, we decided to have another Finance meeting on the 28<sup>th</sup>. If you want another item, you have to have it submitted by today at 6:30pm. So, make sure you do it on time. I don't want any more late proposals. I've been too nice this semester. If you submit it late, too bad. It will go to the next meeting. Deadlines are on Wednesdays at 6:30pm. The proposal will not be approved if you do not attend the meeting. I don't want Dean Hearn or Benny to speak on your behalf.

**Faheem:** Second meeting with Quiznos today so we can get something in agreement. I'll let you know about it next meeting.

**Emmitt:** Working with Dr. Nathan on mental health day (Dec. 4<sup>th</sup>). Look forward to updates on that. There's going to be a college operational services (DPAC) at 9am. Steven came last time gave some good input.

**Jesus:** Just to add on to what Caitlin talked about, CC met this past Friday, we're having another meeting this Friday around 10:30am. Because of personal issues, we're moving it to the Conference room by Admissions. Sam's going to talk about the forms and what we're trying to get across from them. We're going to modify different roles to better fit each position. We need them by Friday.

**Parker:** Went to the Board of Trustees meeting last night. They were all very happy. They thanked the students (not the AS) but the students at large. Really emphasized that the students across the state of CA got this passed. We put a lot of efforts in. Ty and Ulises put a lot of effort in. When I was giving my AS report, I was saying that I was thankful for Nov. 6<sup>th</sup> being over because I can focus on some more tangible goals. We can all look back on that. Wanted to respond to what Ulises said. Mike Tuitasi donated money to the directors for the last minute. Those who helped were welcome.

**Sam:** Have two Grade Appeals Hearings tomorrow. Good luck to those students. It's difficult to persuade the committee that they should change your grade. Also, wanted to add about the Constitution Committee, please have those forms in by Friday. We really need those to properly gauge what responsibilities need to be shifted.

**London:** Went to ICC & AGS meetings, still have not received any applications. Job is going pretty slowly. Filled out the report sheet. Looking to help any other directors out on their projects. Environmental Affairs committee happening this week. We have to let the advisor know when that's happening. Have not technically had a meeting yet, but we will have one soon. I'm on the mailing list.

**Angie:** Yesterday had an event about the motivational speaker. He did a good job. I plan to bring him back next semester and will spread the word out more. Having a food drive now. There's a box in the office. We have volunteers out on the quad every day from 10-2pm. We have volunteers from AGS. Asking Spin to see if he can spread the idea to clubs. I'm asking them to donate at least 2 cans. There's an event next week. Have a volunteer fair coming up soon on Dec. 6<sup>th</sup>.

**Steven:** Sustainability update. No environmental committee since last week. Water fountains are the next thing to change here. The water fountains are rented, so we can do away with them if we want to.

**Spin:** How about we get more of the type of water refilling stations like the one in the cafeteria? Those look sanitary.

**Steven:** Spoke with the custodians. He says that he wouldn't use it. If people don't think they're sanitary, they're not going to use it.

**Presented with London regarding the Convergence that weekend.**

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**November 14, 2012 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
Page 6 of 7

**Jesse:** Sent an e-mail about the AS website upgrade. Put in a proposal for banners to represent the AS. Propose another item as a discussion item to "Adjourn meetings at 5pm". Maybe we can do something to say thank you for their work. We should get stainless steel nametags.

**Yacob:** Just an idea; maybe we should get a more professional background.

**Jesse:** Talking to the supervisor, the math lab services are low on funds. It's not really clear who's a tutor. One of the things that might make it easier is to have a clear sign saying "tutor". Perhaps with an orange vest. Put in a proposal for an orange vest with the AS logo and the department.

**Yacob:** Next week, putting out a table to promote scholarship. Late today at this meeting because at a DPAC. Trying to get a winter session back. Talking about dipping into reserves. Maybe putting together an AS winter session. That's something that could be implemented.

**Harrison Wills:** This passed unanimously, everyone supported the idea of bringing back winter. It's good to see this. About a month and a half ago, I asked about this very thing. What if prop 30 passes, are we able to restore winter? Dr. Tsang will be addressing this. I suggest you all as elected officials write proposals on this. Things change when you make clear demands. When you make arguments about it. There are ways to making this work. This has to be a mobilized effort. Great job on Prop 30.

**Jesús:** Maybe you can mass e-mail about the scholarships and their deadlines (Feb. 1<sup>st</sup>). Get letters of recommendation before the deadline ends.

**Dean Hearn:** I want to commend Parker in your leadership role in the concerns of the veterans; got a little criticism, but did what needed to be done. Commend the board on selecting Sam, Steven, and Angie. Yacob: thanks for bringing info at DPAC. This has to be motivating and stimulating to you. If you are not feeling that emotion, you have to take it to that level. Make it a point to sit there at that discussion (next DPAC). That way you know what's going on. Think about who you invite to these board meetings. You're not powerful if you don't know anything. The more you know, the more power you have. I'm going to say this, I love you all.

**Parker:** Yacob and I sit on that. There're two seats on that for students, but those two seats represent 30,000 students. We need to have a lot more participation on that. You should all come to the next one. It's in 2 weeks, 3<sup>rd</sup> floor, loft hall at Drescher.

## **X. Discussion Items**

### **12.1. Associated Students Master Goals (Parker)**

**Parker:** Everyone should try to find something to do. Please take a look at the list and see something that inspires you. We'll probably go to the march in March. The Farmer's market is up in the air right now. It's all about finding these mutual goals we have with each other and carrying them out. We need something we can look back on. There's a lot we can do. I want you guys to look this over.

**Erin:** What's taking over the KCRW basement?

**Parker:** They're out in 2014, and as of right now, there's nothing replacing it. Maybe we should have a student run coffee shop. They're moving to the AET campus.

**Yacob:** I think it's important that we train the future members. They should be just as involved in politics.

**Parker:** This should be a rolling document.

**Jesús:** Have you come up with any thoughts for preparing for winter session?

**Parker:** These goals are separate from the winter session. That's my vision. Feel free to add something.

**Emmitt:** Are we going to have a winter retreat?

**People who volunteered to help with the retreat:** London, Faheem, Spin, Emmitt, Jesús

**Associated Students of Santa Monica College**  
**A.S. Board of Directors Regular Meeting**  
**November 14, 2012 3:00 PM**  
**Cayton Center, Room #202**  
**MINUTES**  
Page 7 of 7

12.2. Placing goals on display (Parker)

**Parker:** Based on my observations, some people get caught up in their own work and we start to lose communication, and then finger pointing starts. I'm the middle man and I hear everything. I suggest we put on the whiteboard the goals and the things they're working on. Every time you finish a goal, you can check it. Shows what we're doing at the moment

**Faheem:** It's great because we can see tangibly what other people are doing.

**Parker:** We'll work on that.

12.3. Director's responsibilities report (Sam)

**Sam:** As was mentioned before, we need the reports to figure out what jobs under each position can be shifted. Please give us these forms by Friday.

**XI. Adjournment 5:09**

*Motion to adjourn by Spin, seconded*