

**Associated Students of Santa Monica College  
A.S. Board of Directors Regular Meeting  
Monday, May 21, 2012 3:00 PM  
Cayton Center, Room #202  
MINUTES**

**I. Call to Order 3:08 PM**

**II. Roll Call**

AS President: Harrison Wills <b>P</b>	Director of Student Services: Hua Diao <b>P</b>
AS Vice President: Jasmine Delgado <b>P</b>	Director of Sustainability: Marjohnny Torres-Nativi <b>P</b>
AS Secretary: Brenda Villafana <b>P</b>	ICC Chair: David Stavis <b>L 3:31 PM</b>
Director of Academic Support: William Sun <b>P</b>	ICC Vice Chair: Jasmine Jafari <b>P</b>
Director of Activities: Leslie Estrada <b>P</b>	ICC Secretary: Karin Chan <b>P</b>
Director of Budget Management: Yian Chen <b>P</b>	Student Trustee: Joshua Scuteri <b>P</b>
Director of Instructional Support: Marco Vivero <b>P</b>	Dean of Student Life: Deyna Hearn <b>P</b>
Director of Financial Support: Jessica Chuan <b>P</b>	Counselor/Student Advisor: Benny Blaydes <b>P</b>
Director of Student Outreach: Cameron Espinoza <b>P</b>	Faculty Senate Liaison: Vacant
Director of Publicity: DJ Davids <b>P</b>	

**III. Approval of Agenda**

- **Motion to Approve Made by Yian, Seconded**
- **Motion to Add “10.5 Approval to increase ICC budget by \$4,500 deducting \$3,000 from Special Project account and \$1,000 from the Publicity account. (Director of Budget Management Yian Chen, Special Projects: \$3,000 Publicity: \$1,500).**  
**Motion Passed**
- **Amended Agenda Approved**

**IV. Approval of Minutes**

**4.1 Approval of Minutes from Monday, May 14, 2012**

- **Motion to Approve Made by Jasmine J., Seconded**  
**Motion Approved**

**V. Public Comments (2 Minutes Per Person)**

**Mikey, Jennifer, and Taehoon** (Address the Board to let JELA and EIC use all of their funding for their banquet.)

**Narhyn Johnson and Kayo Johnson** (Honor Council update. Handed out pages of statistics, went through and explained the handouts. Doing class visits, would like for AS to be a part of a campus initiative. Meets every other Thursday at 1 PM.)

**VI. Presentations**

**6.1 AGS Convention Presentation, AGS Member(s).**

- **Motion to Postpone to next week made by Marco, Seconded**  
**Motion Passed**

**6.2 Budget Review, Director of Budget Management Yian Chen.**

**Summary:** Summer revenue as of April 30 is \$1,278. Student Success has only \$568, Special Projects \$3,387, and ICC only \$508. Actual spending for new computers in the Cayton Center was \$133,500, with a saving of \$23,000. In Cayton Center account there is \$8,000 left from Fall 2011. Revenue seems higher than projected as well as summer revenue. This is so because DPAC created more classes for the summer session. Deficit in Activities, need to increase budget for ICC. Possible source of low balance is that more clubs taking advantage of their allotments. Looking at the Big Blue Bus account, we have enough to make the bill. Will contact Vince about how to renew the contract.

**VII. Consent Items**

**7.1 Approval of funding for Law Club to make business cards. This includes 1750 business cards, shipping and handling. (Diana Bocanegra, ICC Allotment: \$211.00)**

- 7.2** Approval of funding for **Virtual Investment Party** to give award for the most active member. This includes Amazon gift cards. (Jaehoum Han, ICC Allotment: \$150.00)
- 7.3** Approval of funding for **Red Cross Club** to hold an End of Semester party on June 8<sup>th</sup>, 2012 at Oak St, Santa Monica. This includes board games, pizzas, drinks, snacks, cupcakes and shipping. (Caitlin Thompson, ICC Allotment: \$350.00)
- 7.4** Approval of funding for **Red Cross Club** to hold a Red Cross Club Get Involved Day on May 23<sup>rd</sup>, 2012. This includes measles pins, pizzas and drinks. (Caitlin Thompson, ICC Allotment: \$350.00)
- 7.5** Approval of funding for **Pre-Health Association** to hold an End of Semester Gathering on May 22<sup>nd</sup>, 2012. This includes Schnitzly sandwiches, fries and salad. (Michael Nedjat-Haiem, ICC Allotment: \$409.00)
- 7.6** Approval of funding for **Kapisanang Pilipino** to hold a banquet on June 1<sup>st</sup>, 2012. This includes linens, food, silverware, and glassware. (John Paul, ICC: \$350.00)
- **Motion to Approve Made by Yian, Seconded**
  - **Motion to Pull 7.5 Made by Yian, Seconded**
  - **Consent Items except for 7.5 Approved**
  - **Motion to Increase 7.5 funds to \$409.00 Made by Yian, Seconded Motion Approved**

## **VIII. Information Items**

### **8.1** Advisors' and Academic Senate Liaison Reports

- Dean of Student Life Deyna Hearn
  1. Tomorrow during Activity Hour, Drescher 300 E, meeting with incoming Board. The current Board is invited; important for Board to come, allows the incoming Directors to know the reality and processes behind it all.
  2. Wednesday May 30<sup>th</sup> is the last Board meeting. Able to have another meeting in June if necessary. Can start year-end report, hand out given last week. New implementation is self-evaluation report card.
  3. Start spring cleaning for next board-also needed to receive stipend.
- Counselor/Student Advisor Benny Blaydes (No Report)

### **8.2** Director's Reports (2 Minutes Per Person)

**Leslie:** This week, Feminist Club Awareness Day tomorrow at the quad. Red Cross promoting and volunteering event as well as CPR classes. Veteran's Association event on 24<sup>th</sup> on the Quad, 26<sup>th</sup> EIC has a BBQ.

**Marjohnny:** Summer plots in the garden will be emptied and spaces will open up for next year. Groups wanting a plot will need to reapply. Application will be online.

**David:** In the last ICC meeting ratified amendments to ICC Constitution, will be posted online. We also voted in the new ICC Directors for next year, the winners were Spin Versele for ICC Chair, Kaitlin Thompson for Secretary, and Erin Kaitel for ICC Vice Chair. They have been on Joint Council as well as other committees. The New Election Code will hopefully be prepared this Thursday, especially a time schedule. Includes new officer language, as well as that the Election Committee will need to convene meetings within 5 weeks of the beginning of the semester.

**Marco:** Half of the microphones are not working. The last time someone set up microphones they did it incorrectly and left something open. Be careful. New computers on their way, coming within two weeks. The Cayton Center Lab needs printer maintenance kits, on the agenda for today.

**William:** This is something outside my line of duty but as an international student I encountered a problem with online classes. Not allowed to take more than one online class, if taking more than that their status is in danger. I contacted staff admin, chairs, creating a pop up window to inform them that they must maintain 9 on ground units or their status is in danger.

**Jasmine J.:** Activities last Thursday, meeting this Thursday, social next Thursday 6-8 PM. Old Hollywood/Gatsby theme. Wednesday at 1PM in front of library there will be a free CPR class, \$5 deposit

will get that back after the class.

**Cameron:** 250 registered to vote, a lot new voters, a lot of green party. Student unity project last weekend. Incredible to have united different levels of education. Had a lot of issues with Mikhail. Group didn't work with us as they projected they would, mislead us with their funding requests. Urge us to not work with Mikhail.

**DJ:** I will be preparing the Corsair Ad after the meeting, let me know about what you would like to have on it.

**Jasmine D.:** Went to the meeting on Saturday, and was disappointed. Reminder that we have Joint Council on the same day as the last meeting, need to know when the Board would like to meet. Option A is from 2-3pm, recess during Board meeting then 5-6. Or option B is to just meet after the Board Meeting.

### **8.3 Committee Reports (2 Minutes Per Committee)**

**David:** Election Committee Meeting this week to approve an Election Code for next year.

**Cameron:** Straw vote to see who can attend the alternative AS Banquet on June 14, 2-8PM. (6 can come)

**Yian:** Last Finance Committee on Wednesday at 12PM. Gave the proposals an extension, turned away one club this morning who tried to turn it in late. Club coming at 5 to address Board to allow them to turn it in late.

- **Motion to Table Cameron's Committee Report made by Marco, Seconded Motion Approved**

## **IX. Action Items**

**9.1** Approval of Endorsement of Student Worker Pay Report (AS Vice President, Jasmine Delgado).

- **Motion to Approve Made by David, Seconded**
- **Motion To Call to Question Made by Marjohnny, Seconded Motion Approved**
- **9.1 Approved**

**Summary:** Standard procedures local and nationally. SMC only school that has flat rate. Other schools use a variable pay scale. Economic crisis doesn't put SMC in the best position to implement a variable pay scale. Could do printing privileges, vendor discounts, hire students on campus first, transcript services, direct deposit, internship program. Thursday a General Assembly for student workers and will present it to DPAC.

**9.2** Approval of redirection of funds from toner and ink monies for the purpose of buying printer maintenance kits (Director of Instructional Support, Marco Vivero).

- **Motion to Approve Made by David, Seconded**
- **Motion to Amend to "Approval of redirecting \$2,900 from \$36,000 proposal for toner and ink monies for the purpose of buying printer maintenance kits, printing duplexers, and any emergency printing parts needed over the summer. (Director of Instructional Support, Marco Vivero, \$2,900.00)." Made by Marco Vivero, Seconded Motion Approved**
- **Amended 9.2 Approved**

**Summary:** Saved \$1,500 worth of printing. Saving students more than it is costing us. 159,000 pages printed duplex. Printer repair parts needed. Over summer need emergency printer repairs. Would need \$2,900 from \$29,000 going into next year's account.

**9.3** Approval to remove Director of Academic Support William Sun from his position due to four absences this semester (A.S. Constitution, Article (2) Section (4) Item (7)).

- **Motion to Approve Made by Cameron, Seconded**
- **Motion to Divide 9.3 separately Made by Cameron, Seconded Motion Passed**
- **Motion to Call to Question Made by David, Seconded Motion Passed**
- **9.3 Fails**

**9.4** Approval to remove Director of Activities Leslie Estrada from her position due to four absences this

semester (A.S. Constitution, Article (2) Section (4) Item (7)).

- **Motion to Approve Made by David, Seconded**
- **Motion to Call to Question Made By David, Seconded**  
**Motion Passed**
- **9.4 Fails**
- **Motion to Move 10.3 up to this point in the meeting Made by Jasmine J.,**  
**Seconded**  
**Motion Approved**

**X. Major Action Items**

**10.1** Approval of funding for **Art Department** to paint a mural on the wooden construction wall between Art Dept. and the Theater Arts Building. This includes paint, brushes, wood panels, and coverall. (S. Randall Foster, ICC Allotment: \$1,400.00, Special Project: \$1,672.78, Total: \$3,072.78)

- **Motion to Approve Made by Cameron, Seconded**  
**Motion**
- **Motion to Amend to add “Pending Grounds Approval” Made by David,**  
**Seconded**  
**Motion Approved**
- **Amended 10.1 Approved**

**10.2** Approval of funding for **Phi Theta Kappa** to hold an Induction Ceremony on June 8<sup>th</sup>, 2012. This includes certificates, roses, and induction itinerary. (Leon Diaz de Santillana, ICC Allotment: \$700.00, Special Project: \$500.00, Total: \$1,200.00)

- **Motion to Approve Made by Cameron, seconded**
- **Motion to Postpone to next week Made by Marco, Seconded**  
**Motion Passed**

**10.3** Approval of funding for **Associated Students** to hold an ICC Social on May 31<sup>st</sup>, 2012. This includes decorations, dinner, snacks and drinks. (Jasmine Jafari, ICC: \$2,000.00)

- **Motion to Approve Made by Cameron, Seconded**
- **Motion Approved**

**10.4** Approval of funding for **Associated Students** for Summer 2012 Operational Budget and AS Welcome Week Fall 2012. This includes summer supplies, payment of bills, and allotted supplies for AS Welcome Week. (Mrs. Hearn, Office: \$4,800.00, Activities: \$2,500.00, Total: \$7,300.00)

- **Motion to Approve Made by Marco, Seconded**
- **Motion to Call to Question Made by Leslie, Seconded**  
**Motion Passed**
- **10.4 Approved**

**10.5** Approval to increase **ICC** budget by \$4,500 deducting \$3,000 from Special Project account and \$1,000 from the Publicity account. (Director of Budget Management Yian Chen, Special Projects: \$3,000 Publicity: \$1,500).

- **Motion to Approve Made by Cameron, Seconded**
- **Motion to Amend to “Approval to increase ICC budget by \$4,500 deducting \$1,000 from Special Project account, \$2,000 from the Publicity account, and \$1,500 from the ASB President Directors account (Special Projects: \$1,000, Publicity \$2,000, ASB President Directors: \$1,500).” Made by Yian, Seconded**  
**Motion Passed**
- **Amended 10.5 Passed**

**XI. Adjournment 5:37 PM**

- **Motion Made by Cameron, Seconded**
- **Motion Passed**