



SMC Emeritus Student Advisory Council
Meeting
March 13, 2019
2:30pm
Emeritus Main Campus, Room 407



Minutes

Attendance

Scott Silverman

ESAC Present: Michael Baroff, Nina Borwick, Judy Blits, Walter Coronel, Jeannie Crawford, Marsha Franker, Edie London, Natalie Newman

ESAC Absent: Jerry Schneir and Robert Stern,

Guest: Lee Kondo

Approval of Minutes

The January 9, 2019 minutes were approved my email and posted to the Emeritus website.

Associate Dean's Report – Scott Silverman

1. Fundraising Assessment for the SMC Emeritus Program dated March 6, 2019 was given to Michael Baroff and Natalie Newman. The report was provided to Jerry Schneir and Robert Stern.
 - **Note: The Fundraising Assessment for the SMC Emeritus Program is not to be distributed.** The information in this report is for ESAC only.
 - The Associate Dean briefly reviewed the highlights from the prior week's meeting with the Consultant. Some of the conversation was about the various stages of the relationship between ESAC and the SMC Foundation, and how it has changed over time. Generally, ESAC members support the recommendations, and some members expressed concerns over how the fundraising chair role might change.
2. ESAC Handbook 2018 – 2019 Academic Year was distributed. Council members are to read the revised handbook. Question and comments from the council members will be discussed at the next meeting on May 8.
 - **Note: Handbook is not to be distributed.**
3. ESAC 2019 – 2020 Application form was distributed. It was suggested that the first paragraph be revised to state that ESAC is an advisory and not a policy making board. Applications are due April 26, 2019 for review by the Associate Dean and ESAC Chair.
 - A revised application approved by the Associate Dean was sent by email 3/14/2019 to all of the council members. The application will be available on the Emeritus website and on the 1st and 4th floors of the Emeritus Campus.
 - TV screens are up. They will be customized for Emeritus. Relevant SMC information will be included, gallery slide show, etc. will appear on the TV screens. This is a constantly evolving and improving process. Potentially staff and student volunteers will be trained to update the screens. Paper postings will be gone.
 - There was an Environmental, Health & Safety review. Scott has not seen the report.

- ADA Compliance Officer did a walk through of the Emeritus Campus and Parking Structure 2. Scott to be given a report of recommendations.
- Scott is stepping up to donor stewardship. He initially will be calling donors giving \$1,000+ thanking and acknowledging their generous donations.
- Parking Structure 2 accessibility was reviewed. Emeritus students are advised to exit at the southern elevator. The northern exit has signs posted that this is not walkway. Scott will notify students. Also, he may have an open forum with the City of Santa Monica and Emeritus students.
 - Additional 90 minute validation coming soon. Students will get 3 hours free parking.
- Sewing class has been moved to the Bundy Campus.

Students Facing Food Insecurity and Homelessness

Due to the recent articles, how do we reach out and notify our Emeritus students of the food pantry, etc. A small percentage of the funds we raise will be donated to support students in need. Discussion on this subject will continue.

- Note see the art display on 2nd floor of Emeritus Campus.

Events and Committee Reports

- **Diversity and Inclusion** – The committee has been brainstorming orientation, buddy system and an open house as well as reaching out to the community.
- **Student Focus Group on Classes** – The committee brainstormed potential classes, seminars, workshops and clubs. Scott shared the list with the faculty at their March 1st Flex Day.

Chair Selection Committee

Marsha Franker and Nina Borwick are the 2019 - 2020 ESAC Chair Selection Committee. Recommendations are due April 26, 2019.

Upcoming Events

- Emeritus Gallery
 - Student Photography Exhibition 2019 from March 21 thru May 1.
Opening reception Thursday, March 21, 5:00 – 6:30pm

Future Meetings

- May 8, 2019
 - Interview ESAC applicants
 - Select ESAC Chair for 2019 – 2020 Academic Year
- July 10, 2019
 - Last meeting for Michael Baroff, Edythe London, Natalie Newman, Gerald Schneir and Robert Stern

The meeting was adjourned.

The next scheduled meeting is Wednesday, May 8, 2019 at 2:30pm at the Emeritus Campus Room 407.